Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**AURORA'S PG COLLEGE (MCA)**
Name of the head of the Institution	**Dr. B. Madhubala**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**040-27030787**
Mobile no.	**9491101155**
Registered Email	**madhaviprani12@gmail.com**
Alternate Email	**principal.apgcr@gmail.com**
Address	**12-125, Ganesh Nagar, Ramanthapur, Hyderabad - 500013**
City/Town	**Hyderabad**
State/UT	**Telangana**
Pincode	**500013**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr.S.Pratibha**
Phone no/Alternate Phone no.	**04027030787**
Mobile no.	**9490125145**
Registered Email	**pratibha1507@gmail.com**
Alternate Email	**pratibhaapgcr@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://apgcr.edu.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.apgcr.edu.in/academics-academic-calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A+**	**3.30**	**2018**	**30-Nov-2018**	**29-Nov-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**09-Dec-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducted Certificate Programs and Value Added	**25-Jul-2018** **18**	**564**

Courses for students		
Feedback collected from stakeholders and analysed and action taken report has been uploaded in the website	15-Apr-2019 1	25
Enrollment of students in MOOCs, edX etc.	26-Sep-2018 30	78
Encouraged the faculty to contribute for research publicatrions and participation in various seminars, conferences, FDPs etc.	09-Jul-2018 3	55
Infrastructure Augmentation and Development	10-Sep-2018 5	850
Initiated Financial Decentralization in which HODs and IQAC are granted funds	04-Aug-2018 1	850
Established IPR Cell	26-Aug-2018 1	480
Establised Center of Excellence	24-Jan-2019 1	480
Participation in NIRF	29-Dec-2018 1	400
Academic and Administrative Audit	07-Aug-2018 1	250
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nill	Nill	Nill	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**12**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**350000**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Student Academic Manual is prepared before the commencement of the semester and uploaded in the ERP System of the Institution. 16 certificate/training programs and 26 value added courses were conducted to impart transferable life skills among the students. Distinct methods of teaching and learning were practiced consisting of conventional teaching, interactive teaching learning method, experiential learning, supplementary teaching and contents beyond syllabus. To evaluate the learning levels of the students and help them to attain the specific program outcomes and course outcomes evaluation reforms with Blended Bloom's Taxonomy were adopted. Center of Excellence is established in association with Henotic Technologies to provide courses on modern trends in the areas of Management and Computer Applications. Established Intellectual Property Rights (IPR) Cell to create awareness and promote research among the faculty and students. To promote special knowledge on entrepreneurship development among the students Incubation Cell was also established. As a participating institute of Unnat Bharat Abhiyan the institution has received funding from MHRD. As a part of UBA a survey was conducted in the adopted villages to identify the deficiency on the availability of basic facilities by the villagers. The institute has organized 32 extension activities to provide assistance to the needy. Augmented Infrastructural facilities in the form of additional lab, updated MISGibbon, additional Internet Band Width and providing sports facilities. Administrative and Academic audit is conducted at both departmental and institutional level. Institution has organized 60 hours of Campus Recruitment Training Program with modules in Verbal Ability, Arithmetic ability, Reasoning, Aptitude and personality development as a part of pre placement training sessions to meet the manpower requirements of the Industry. In addition to it 34 guest lectures were also organized by the institution to enhance creativity, analytical, technical, interpersonal skills and employability skills among the students. Green Audit was conducted in the campus for environmental conservation and sustainability to create a healthy environment for the students. One week orientation program for newly joined students as per the guidelines of AICTE was conducted in the year 2018. Village Survey has been conducted in adopted villages as a participating institution of Unnat Bharat Abhiyan.The college has constructed a compost pit of 2 m x 1.5 m inside the campus to capture and compost food generated from the college cafeteria and also the organic waste from the garden such as leaves and grass clippings.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
. To Collaborate with National and International Institutions for student and faculty development.	Established Center of Excellence with Henotic Technologies on 24th January 2019.
To encourage the faculty members to participate in seminars, conferences, workshops, FDPs and also towards research contributions.	The achievements of the faculty in teaching as well as research during the academic year 201819 are • Dr. M. Madhavi, selected as NAAC Peer Team member. • Dr. M.Madhavi, selected as a member in Board of Studies in C.K.T. College of Arts, Commerce and Science, Mumbai • 20 Faculty members had completed NPTEL Certification Courses • Faculty members have registered for PhD during this year. • 6 books were published by the faculty • Faculty members participated in the training program on UGC NET – Management, FDP on SPSS and several other programs during the year. • Some of the faculty have qualified UGC Net Examination
To provide best infrastructure facilities to cater the academic, administrative and recreational needs of the students.	• Augmented Infrastructural facilities updated MISGibbon, additional lab, and additional Internet Band Width, and also provided sports facilities. • Equipped all the Class rooms, seminar halls and smart class rooms with LED projectors. • National Digital Library membership facility is provided and Library is automated with DELNET • The entire campus is provided with WiFi facility. • Assignments, case studies, quizzes etc., are offered to the students through Learning Management System, Edmodo an online platform.
To introduce more certificate/training programs	• Conducted 16 certificate/training programs for the students during the academic year 2018-19. • As a part of Curriculum Enrichment 26 value added courses to impart transferable life skills were offered to the students during the academic year 2018-19.
Organizing Mini Convocation- Samaroh for the passed out students for the academic year 2018-19.	• Mini Convocation – Samaroh has been successfully organized on 2nd November 2018. • The Top rankers from each program were awarded gold medals for their outstanding academic performance and given merit certificates for being toppers of the college.

To organize Induction Program for the newly admitted students.	One week Orientation program consisting of lectures by distinguished personalities, cultural events and formal get-together conducted for the newly joined students from 24th to 30th August 2018 to make the students feel comfortable in the new environment. Finally, Induction day Alaap -2018 was organized on 31st August 2018.
Preparation of Student Academic Manuals containing calendar, session plans, ITL modules etc. for the coming semesters.	Student Academic Manuals are designed and distributed to the students and uploaded in the ERP system of the Institution.
Checking on the preparations necessary for NAAC Peer Team Visit scheduled on 28th and 29th September, 2018	• NAAC Peer Team Visit to the Institution completed successfully as per the schedule. • The Institution has achieved incredible results by getting accredited by NAAC with 'A+' Grade in its 1st Cycle.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Board of Governors	**02-Dec-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**28-Sep-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**08-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Institution uses updated MIS Gibbon – Open source software. Gibbon as a Management Information system helps in conversion of data into management informaion while making decisions within the institution. The Institution gathers and maintains the data related to students, learning, and assessment**

by using MIS. The present MIS Gibbon used by the institution consists of a set of core modules which provides various facilitates for better functioning of the Institution. This core functionality can be extended through the use of additional modules. Module 1: Admin The Institution uses this module to manage the complete database by using various sub modules which include college admin, system admin, user admin and timetable admin. College Admin is used to maintain the data related to the Institution System Admin helps the institute in Control system settings, modules and system updates User Admin helps the institution maintains the data relating to student enrolment Timetable Admin used to input timetable data of the Departments where the faculty and students can know about the daily time table of class work. Module 2: Learn This module is useful for the institution to plan academic sessions and share them with students and parents. The session plans which are incorporated into units are automatically made available through Departments. Through this module the Institution provides the students with sub modules like Functioning of Departments, Resources available, lecture notes in the form PPTs, availability of Library resources which include text books, journals etc. Module 3: People All the activities related to stakeholders of the institution including students, staff and parents are made available by the institute through this module. This includes Guest Lectures organized, Placement data, MOUs entered, Extension activities conducted etc. Module 4: Assess This module comprises of the data related to assessment of students and faculty. This module of Assess is used by the institute to analyze the performance results of the students. This is done through the students' assessment of Internal and External Evaluation Marks, Assignment Marks, ITL marks, Project Seminar marks Rubrics are made available in MIS. The students' attendance track will be provided from time to time. The analysis of feedback given by the students for assessing faculty is also

generated through this software. The track of faculty and non teaching staff is also maintained through this module. Here the data related to attendance, payrolls and leaves status of the teaching and non teaching staff members will be provided.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is affiliated to Osmania University which offers courses semester wise with CBCS pattern. The Institute follows and implements the curriculum in line with the Almanac of the University. Curriculum Planning The Institute is having College Level Academic Committee and Department Level Academic Committee which plans and monitors effective implementation of the curriculum. The planning is done well in advance of the commencement of the semester through • Preparation of Academic calendar in tune with University Almanac. • Taking Subject preferences, work load allocation is done by considering faculty profile and their subject options. • Appropriate Teaching Learning Process (TLP) is designed by integrating various methods like conventional teaching, Interactive Teaching Learning (ITL), Experiential Learning and Supplementary Teaching Learning Methods. • Subject wise Course files, Session Plans including Modules, sub modules and ITL activity schedules are devised, consisting of sessions for all methods of TLP. • Preparing schedules for conducting internal examinations as per the University Almanac. • Scheduling time table including lecture sessions, (ITL) modules for each subject. • Designing tutorials for weak students in certain subjects by giving individual attention to improve the students in the respective subject. • Designing Remedial classes to reinforce learning and practice, applying new knowledge by the students. • Designing comprehensive student academic manual in the form of student hand book for each semester program wise. • Getting approval of the Academic manuals from Academic committees and distributing the same to all the students. • Academic Manuals are uploaded in ERP system of the Institute for easy accessibility of the faculty and students. Curriculum Implementation Head of the Departments (HoD's) conduct meetings to discuss about Academic calendar, Time table, confirmation of Academic Manuals and implementation of curriculum through pre designed TLP which is implemented in the following way: • Conducted lecture sessions every day as per the time table. • Monitored the progress of the lecture sessions through student attendance registers, teaching dairies. • Deviations in curriculum plan implementation are monitored by collecting weekly status reports for each course and program. • ITL Activities are implemented by dividing the class of 60 students into 20 learning groups with 3 members in each group. ITL implementation is monitored through course wise evaluation sheets to register the students' performance on various predetermined parameters. • To improve the weak students tutorials are arranged in certain specific subjects. • Monitoring the impact of remedial classes through regular review and practice exercises to identify the new knowledge gained by the weak students. • Progress of the curriculum plan is monitoring through regular meetings by HoDs and by collecting the status reports from the faculty for every course. • Monthly reports are submitted by the Department Academic Committee to the College Academic Committee. • Deviations from the timely implementation are checked through verification of status reports and if

required additional hours of instruction will be scheduled to ensure the Curriculum implementation on time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate program on SPSS	Nil	01/08/2018	18	No	Yes
Certificate program on r- language	Nil	01/08/2018	16	Yes	Yes
Training program for Google Analytics	Nil	07/08/2018	18	Yes	Yes
Certificate program on Digital Marketing	Nil	08/08/2018	16	Yes	Yes
Bridge course on Economics	Nil	05/09/2018	16	No	Yes
Bridge course on Accounting Principles	Nil	05/09/2018	16	No	Yes
Bridge course on C-Language	Nil	05/09/2018	16	No	Yes
Training program on Competency Development	Nil	22/10/2018	14	Yes	Yes
Workshop on MS-Office	Nil	05/11/2018	16	Yes	Yes
Training program on MATLAB	Nil	05/11/2018	18	Yes	Yes
Workshop on Entrepren eurial Skills	Nil	05/11/2018	16	Yes	Yes
Training on Web Interfaces	Nil	28/01/2019	18	Yes	Yes
Certificate	Nil	04/02/2019	16	Yes	Yes

Program on GST					
Workshop on Tally	Nil	11/02/2019	18	Yes	Yes
Certificate program on Project Management	Nil	01/03/2019	14	Yes	Yes
Workshop on Network Security tools best practices	Nil	14/03/2019	18	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Nill	23/07/2018
MCA	Nill	23/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Management	23/07/2018
MCA	Computer Science	23/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	564	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development	02/07/2018	82
Communication Skills	09/07/2018	144
Stress Management	09/07/2018	84
Yoga	09/07/2018	90
Leadership Skills	16/07/2018	122
Eco-Friendly Skills	01/08/2018	73
Problem Solving	01/08/2018	137
Soft Skills	27/08/2018	136
Positive Attitude	09/09/2018	141
Problem Solving	17/09/2018	132
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Finance	394
MBA	Marketing	54
MBA	HR	91
MCA	Computer Science	195
	[View File](#)	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Quality in higher education is essential for the success of any Institution especially in case of institutions offering Management education. Achieving Academic excellence is a continuous and relentless process for any Institution. Towards achieving this Institution follows a formal feedback mechanism to enrich the curriculum. The feedback on curriculum is obtained from different stakeholders like students, faculty, alumni, parents and employers regularly. It includes: Feedback from Students which focuses on aspects of attaining full potential in delivering the courses with relevant practical examples, laboratory sessions, enhancement of teaching methods through visual displays, providing additional inputs in specialization, extension of library timings after college hours, arranging more industrial visits. Feedback from Faculty emphasizes on the syllabus of the course and availability of updated relevant reference materials. It is suggested that course coordinators have to constantly assess the course objectives and relevance of the syllabus and suitability of the syllabus to the course contents. Feedback taken from Alumni gave certain constructive opinions about the college. They expressed that they gained subject knowledge, improved communication skills and confidence levels with the interactive teaching learning activities conducted during their course and recommended to focus on more skill development, employability skills set and more internship programs can be taken up for better industrial exposure. Employers in their feedback felt that students are having subject knowledge, communication skills and technical skills. They made a special note on team building quality, interpersonal skills, leadership qualities and good attitude of students. Employers expected for increased level of planning and organizing skills and creativeness towards meeting the workplace challenges among the students to enhance their contribution towards the organization. Feedback collected from the parents includes opinion on teaching learning methodology, facilities provided, opportunities for career development, to discuss their problems freely and conducive environment for the learning. The consolidated feedback obtained from the stakeholders is received by the College Academic Committee and is submitted to Internal Quality Assurance Cell and which further placed the report before the Board of Governors for their suggestions and

recommendations. The suggestions given by the Board of Governors in this regard is received by the College Academic Committee and forwarded to the Department level Academic Committee. These suggestions are implemented in the curriculum for achieving Institutional excellence which includes: • Organized programs on gender sensitization, eco-friendly skills and personality development skills. • Certificate and training programs on CRT, GST, Digital marketing, SPSS, and orientation program on Data Analytics and R -language were conducted as expected by the stakeholders. • Guest Lectures were conducted by inviting speakers from ISFS, Dukes India team etc. • Members of Datta Yoga are invited to explain the students about the stress disorders in people and relieving stress through Yoga. • To enhance creativity, analytical, technical and interpersonal skills among the students Yi organized Yuva Fest. • Seminars on Career building, interview skills, employability skills were organized by inviting industry resource persons and well-placed alumni also invited as resource persons as a part of it.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Management	300	385	300
MCA	Computer Science	120	150	101
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	Nill	781	Nill	57	57

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
57	57	17	16	1	21
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? The Institution has an integrated student centric mentoring system where the faculty acts as a link between the students and the institution and performs the following functions- Mentors are assigned to monitor and guide students all through the two years. Mentors coordinate with the parents regarding the progress of the students. At the commencement of every academic year, the college conducts a week long Induction programme by inviting experts to create awareness about the courses offered and their prospects for newly admitted students.

In order to determine the distinct levels of knowledge , understanding and learning difficulties of the students a diagnostic test will be conducted within three weeks of completion of admissions. This test consists of English Language test, Arithmetic and Reasoning. Through the performance evaluation in the test, students are identified as following: ? Students scoring greater than 70 are recognized as advanced learners. They are provided with more learning opportunities like access to various institutional repositories, book banks, and registration to online courses like NPTEL. They are encouraged to participate in workshops, seminars, conferences within and out of the institution to showcase their talents . Competitive Examination Guidance, NET/SET Guidance and INFLIBNET membership is also provided to the advanced learners. The institution is having a good record of securing University Ranks and the advanced learners are motivated towards achieving this. Top performers will be awarded with Gold medals, merit certificates on various occasions in recognition of their performance. ? Students scoring between 69 to 45 are categorized as average learners and will be motivated to enhance their skills by continuous mentoring and guidance by the faculty. They are motivated to improve subject knowledge, communication and presentation skills. By continuous monitoring a major percentage of these students improve upon and will get the benefits of the advanced learners. ? Students scoring below 45 are categorized as slow learners. Special Guidance is given to slow learners and are encouraged to come and do hands-on work at their own pace to facilitate self learning. Personal Counselling, Remedial classes and mentoring sessions are designed to bring the slow learners on par with the other students. Faculty makes extra effort to impart the subject knowledge to the slow learners and make them understand the concepts. The performance of slow learners will be also be monitored through continuous evaluation system. ? Students securing below 45 of marks in the internal assessment tests will be identified and given counseling to overcome their difficulties and are provided with additional inputs like reading material, question banks, question paper solving, assignments, extra lectures, Book bank facility, Departmental library resources to enhance their abilities. Different time slots are allotted for all the group of students for mentoring and various activities for advancement. Mentoring of students is carried out systematically to render equitable service to all the students having varied background. The institutional practice of Mentoring System has considerably enhanced contact hours between Mentors with their respective students and resulted in improvement in students academic performance and attendance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
781	57	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	57	Nill	6	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.S.Pratibha	Professor	Creative Teaching, Aurora Consortium
2018	E.Devender Rao	Associate Professor	Creative Teaching, Aurora Consortium
2018	N S Vaishnavi	Assistant Professor	A Case study on Mergers and Acquisitions in Banking Sector, Sri Tripuraneni Manichowdari Memorial Gold Medal

2018	D Jinesha	Assistant Professor	Impact of GST on Indian Economy, Nimmatoori Dammaiah Memorial Gold Medal
2019	R. Sushma	Associate Professor	Student Motivation , Aurora Consortium

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	672	1/1	29/11/2018	18/05/2019
MBA	672	3/2	29/11/2018	18/05/2019
MBA	672	2/1	24/04/2019	07/09/2019
MBA	672	4/2	24/04/2019	07/09/2019
MCA	862	1/1	17/11/2018	31/05/2019
MCA	862	3/2	15/12/2018	31/05/2019
MCA	862	2/1	27/04/2019	03/09/2019
MCA	862	4/2	04/05/2019	03/09/2019
MCA	862	5/3	15/12/2018	31/05/2019
MCA	862	6/3	11/05/2019	27/07/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? At the commencement of every academic year, students are made aware of the continuous internal evaluation mechanism. Examination cell monitors the mechanism throughout the year. ? The university has brought out a major evaluation reform by introducing Choice based credit system. A unique continuous internal evaluation system is adopted by institution in addition to the common internal assessment as prescribed by the affiliated university. It evaluates the performance of the student in internal exams, assignments, project work, paper presentations , publications and Interactive Teaching Learning activities to capture the attainment of program outcomes and program specific outcomes. ? The institution is having a well constituted Examination cell. It adopts blended Bloom's taxonomy in evaluation. The question banks are prepared in line with the Bloom's taxonomy. Jumbling system of question papers is implemented to avoid malpractices. ? Student's performance for each ITL activity will be appraised using Bloom's taxonomy. These scores will be added to assignments score and an average of them will be considered for final award of marks. ? To create transparency CC cameras are installed and jumbling system of seating is introduced in exam hall. ? After evaluation, the answer scripts and marks will be communicated to the students for verification. Grievances are handled by Exam cell. ? Result analysis of external examinations and follow-up actions are taken to improve the future performance of students. ? Faculty conducts surprise-test, collaborative learning practices, project-based assignments, tutorial and extended classes to evaluate students performance to

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The Institution being affiliated to Osmania University, follows the Almanac released by the University which includes start and end dates of the semester and examination schedules. With reference to University calendar IQAC of the Institution prepares the detailed calendar of at the institution level. The Institution follows the given syllabus and academic calendar throughout the semester. The institution strictly adheres to the schedule of the internal assessments as per the university almanac. • The Academic Committee plans a master time table including daily schedule of the regular class activities. The details of courses are informed to students at the beginning of semester. Timely completion of the curriculum is ensured through prior planning, strict execution, regular oral and written feedback mechanism. The departments will prepare a comprehensive academic manual consisting of course details, session plans and ITL activity schedules at the beginning of the semester. • The Academic Committee and Heads of the Departments constantly monitors the status of syllabus completion . If any deviations are observed corrective measures will be taken. Student feedback is sought to improve effectiveness of Teaching. • The examination cell follows the calendar of examinations and designs a time table. The schedules for evaluation and submission of marks to the university will be communicated to the faculty and Heads of Departments by conducting regular meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

apgcr.edu.in/academics-program-outcomes.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
672	MBA	Management	278	275	98
862	MCA	Computer Science	44	42	98
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.apgcr.edu.in/pdf/student-satisfaction-survey-auri.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	180	SPS Consultancy	3.08	3.08

Interdisciplinary Projects	90	Zen Money Marketing Solutions	2.1	2.1
Industry sponsored Projects	120	Religare Health Insurance	2.85	2.85
Projects sponsored by the University	90	SPS Consultancy	2.17	2.17
Major Projects	1095	AICTE	10	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on role of intellectual rights and technology	Management	20/08/2018
Seminar on Research Ethics	Management	15/09/2018
Workshop on IPR Awareness	Management	22/11/2018
Seminar on Plagiarism and Copyright rights	Management	26/02/2019
Workshop on intellectual rights with focus on copyrights patent Drafting	Computer Science	18/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Creative Teaching	Dr.S.Pratibha	Aurora Consortium	05/09/2018	Management Education
Creative Teaching	E.Devender Rao	Aurora Consortium	05/09/2018	Computer Science
Student Motivation	R. Sushma	Aurora Consortium	12/03/2019	Cultural Activities
A Case study on Mergers and Acquisitions in Banking Sector	N S Vaishnavi	Sri Tripuraneni Manichowdari Memorial Gold Medal	02/11/2018	Best Case Study
Impact of GST on Indian Economy	D Jinesha	Nimmatoori Dammaiah Memorial Gold Medal	02/11/2018	Best Seminar
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Centre of Excellence	Henotic Technologies	Clima Tech HVAC Services	Cleaning services	14/08/2018

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4500	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management	Nill
Computer Science	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Management	23	7.9

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management	54
Computer Science	11

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2018	0	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A Study on Corporate Governance Practices of	Dr.S. Sandhya	Indian Journal of Finance, ISSN No. 0973-8711.	2019	5	Nill	Auroras P.G College, Ramanthapur

Selected Banks in India						
Study of Psychological Well-being of Nurses in Delhi Hospitals With Respect to Leadership and Professional Commitment	Dr. B. MadhuBala	Journal of Advanced Research in Dynamical and Control Systems, ISSN: 1943-023x.	2018	8	Nill	Auroras P.G College, Ramanthapur

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	55	34	25
Presented papers	14	45	28	21
Resource persons	Nill	13	8	12

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Drug Free Hyd – 5K Run	NSS	22	310
Infant Protection Day	Womens Club	18	321
Rastriya Ekta Diwas (Sardar Patel), National International Day (In Memory of Indira Gandhi)	NSS	28	354
International Girl Child Day	Womens Club	16	367
Usage of Voting Machines	GHMC	17	398
International Literacy Day	Literacy Club	24	368
Teachers Day	Management Club –	16	374

	Anushasun			
World Population Day	Management Club - Anushasun	25	365	
International Yoga Day	NSS	30	325	
World Environmental Day Harithaharam	Nature Club NSS	32	350	

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cancer awareness walk	Best Participation in Cancer Awareness 5K Run	Yashoda Hospital	235
Blood donation camp	Best Participating college in Blood Donation Camp	Lions Club Blood Bank	330
She teams run	Best Participation in She Teams Run	Hyderabad City Police	322
10 K run for healthy life	Best Participating Instituion in 10 K Run for Healthy Life	Freedom Healthy Cooking Oils	314
5K Run for anti corruption	Best Participation in 5k Run for anti corruption	Youth for Anti Corruption (YAC)	124
Blood donation camp	Best Participation in Blood Donation Camp	Dhyuti Foundation	123
YI Hyderabad Chapter social service	Best Participation in Feed the Need pogram	YI Hyderabad Chapter	356

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social Service	CII Telangana and YI Hyderabad	Feed the Need Program	18	425

Ambedkar Overseas Vidhya Nidhi	COIGN Consultants	Ambedkar Overseas Vidhya Nidhi Scheme	23	335
Awareness	Yashodha Hospital	5K Run Cancer Awareness	30	482
Social Service	Vasan Eye and Dental Association	Dental and Eye Check up	18	154
Social Service	UBA	Blanket Donation	25	325
Social Service	Dhyuti Foundation	Blood Donation Campaign	30	326
Awareness	NSS	AIDS Awarenss Rally	14	324
Awareness	She Team Hyderabad City Police	V R 1 Run	20	135
Social Service	NSS	Swacch Bharat	18	324
Village Development	UBA	Plant distribution in Cheeryal village	12	337

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Yuva Fest	368 students	Young Indians	2
Training in Tally	355 students	College	2
Swacch Bharat	482 students	College	2
Plant distribution in Cheeryal village	335 students	College	1
5K Run Cancer Awareness	332 students	College	1
Cloth bags distribution	337 students	College	1
Entrepreneurship counselling session	315 students	College	2
Interactive session with Industry professionals	389 students	Young Indians	1
Haritha Haram	356 students	College	1
Awareness on Global Oversees Education	328 students	College	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Development	Partnership Agreement	IIM BANGALORE	07/08/2018	06/08/2019	318
Student Internship	Institutional Agreement	Internshala	04/06/2018	03/06/2019	325
On-the-Job Training	Institutional Agreement	Apex Insurance Broking Services	16/07/2018	15/07/2019	358
Student Development	MOU	National Small Industries Corporation	03/06/2018	29/06/2019	352
Student Internship	Institutional Agreement	Wipro	10/11/2018	09/11/2019	337
Field Visit	Institutional Agreement	The Hindu	27/12/2018	26/12/2019	334
Field Visit	Institutional Agreement	Anand Lakshmi Spinning Mills	20/12/2018	19/12/2019	353
Student Development	Institutional Agreement	Karvy Stock Broking Limited	14/09/2018	13/09/2019	337
Student Development	Partnership Agreement	New Generation Software Solutions	09/01/2018	08/01/2019	348
Student Internship	Partnership Agreement	Resource Recycling Company	08/01/2018	07/01/2019	348

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

BYST	20/07/2018	Promote entrepreneurship among students through counselling sessions and mentoring	615
IIMB	07/08/2018	offer online courses and programs covering advanced business and management subject	312
YI	04/04/2019	To promote leadership skills and develop students	628
Resource Recycling Company	08/01/2019	To enhance professional management skills of students	325
NSIC	30/06/2018	To conduct student workshops and deveop their employable skills	658
COWE	05/03/2018	To organize guest lectures for students and motivtate them to develop entrepreneurship skills	535
Karvy Stock Broking LTd	15/09/2018	To organize guest lectures for students and motivtate them to develop entrepreneurship skills	625
Fratello Innotech	25/09/2018	To organize guest lectures for students and motivtate them to develop entrepreneurship skills	632
Berkadia Financial Services	10/08/2018	To organize guest lectures for students and motivtate them to develop entrepreneurship skills	425
New Generation Software Solutions	11/09/2018	To organize workshops and	735

		counsel students for career development	

| View File | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
178	173

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
New Gen Lib	Fully	3.1.3	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18278	3673165	2267	544080	20545	4217245
Reference Books	2267	145570	1025	132000	3292	277570
Journals	60	526995	8	50500	68	577495
e-Journals	5685	630451	1831	210820	7516	841271

Digital Database	5	110470	1	130870	6	241340
CD & Video	256	24320	105	21400	361	45720
Weeding (hard & soft)	54	24300	5	2500	59	26800

<div align="center">

[View File](#)

</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.Bhavani	Total Quality Management - Assignment	Edmodo.com	21/02/2019
R.Radhika	Total Quality Management - Assignment	Edmodo.com	20/02/2019
R.Sushma	Financial Management - Assignment	Edmodo.com	18/02/2019
Dr.B.Madhubala	International Business - Assignment	Edmodo.com	06/02/2019
Dr.S.Pratibha	Business Research Methods - Assignment	Edmodo.com	04/02/2019

<div align="center">

[View File](#)

</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	210	6	2	0	1	2	2	60	1
Added	30	0	1	1	0	0	0	40	1
Total	240	6	3	1	1	2	2	100	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

100 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
25	22.45	60	53.64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Established systems and Procedures for maintaining and utilizing academic support facilities-laboratory, library, sports complex, computers, class room etc., The Institute has centralized Housekeeping staff for the entire campus with full time salaried employees. All complaints and recommendations registered are being checked and processed by the Office of the Registrar with the approval of the Principal/Director to ensure proper functioning and improvement of the equipment and other facilities under annual maintenance. The maintenance and improvement of the campus is carried out according to the decisions taken by the college management. The Head of the departments make the requisition/note sheets according to the requirement of equipments, computers, furniture, maintenance and repair of basic needs. Those requisitions are submitted it to the Principal/Registrar. The management approves and allocates funds in case of new equipments are required in the institution. An effective monitoring system through various committees ensures the optimal utilization of budget allocation. The college has appointed external agencies for maintenance and repair of infrastructure, equipment and other facilities like maintenance of lifts, fire extinguishers, fire systems and generator. Physical infrastructure repair work is carried out by appointing external agency. AMC contract is given to external agency for the maintenance of all computers within the college. Other laboratory equipment is maintained by technical supporting staff. In case of any repair requirement, service is hired from outside agencies. The Institute has a Sports Committee with a Physical Director to effectively organize various sports on the campus and off the campus for the students. Institute organizes sports events to improve sportsman spirit. Indoor games like Caroms, Chess and Table Tennis. Outdoor games like Volley Ball, Badminton and Tennikoit are organized for students and faculty. Yoga camps are organized for stress relief. The Department of Computer Science supervises the AMC including Computers and its allied Infrastructure. Regular checks of equipment are carried out in all the laboratories by lab co-coordinator. AMC also handles need-based installation of computer facilities in the college. Department of Computer Science controls the Internet and biometric security systems. Regular Cleaning and mopping work is done by House Keeping Department. Registers are maintained to record the work. Other maintenance related issues are attended by carpenter and electrician of the institution subject to the complaint put in complaint register. Well qualified Electricians are available round the clock to address power breakdown and they also attend to power supply related complaints. They perform regular checks in classrooms and campus to ensure that all electrical fittings are working in good condition. Solar power panel are also monitored by electricians.

http://www.apgcr.edu.in/pdf/4.4.2-established-systems-procedures-for-maintainence.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Aurora Scholarships	42	495200
Financial Support from Other Sources			
a) National	State Government	447	12783400
b)International	Nill	Nill	0
	[View File](#)		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	04/08/2018	374	Department of Management/ Computer applications
Bridge courses	05/09/2018	182	Department of Management/ Computer applications
Guidance for competitive examinations	08/10/2018	202	Royal Soft Skills Campus, Hyderabad
Soft skill development	06/12/2018	356	AMAZE Career Guidance and FACE(Focus Academy for Career Enhancement)
Language lab	21/02/2019	345	Department of Management/ Computer applications
Career Counselling	09/03/2019	339	Talent Sprint,Gachibowli, Hyderabad/
Remedial coaching	01/06/2019	112	Department of Management/ Computer applications
Yoga and Meditation	21/06/2019	413	Datta Kriya Yoga International
	[View File](#)		

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2018	Campus Recruitment Training	140	310	55	252
2019	PSU Exams /TPPSC	152	Nill	78	48

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Genpact	38	19	United Health Group	14	6

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	PG	MBA	Monash University	PhD in Business
2018	1	PG	MBA	University of Bonn	PhD in Finance
2018	1	PG	MBA	JAMES COOK University	Masters in Business Administration
2018	1	PG	MBA	University of East London	Management of Business Information technology
2018	1	PG	MCA	Duke University	MSc in Computer
2019	1	PG	MBA	University of Manchester	MSc Marketing
2019	1	PG	MBA	York University	MSc Opertaions Management
2019	1	PG	MBA	University of Macau	Business Administration

| 2019 | 1 | PG | MBA | Singapore university of Social sciences | Social Sciences |
| 2019 | 1 | PG | MCA | CQ University | Systems and Network Enginerring |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	12

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Energy Conservation Day	National	207
International Mother Language Day	National	195
Diya Decoration Competition	National	250
Kisan Divas (Farmers Day)	National	165
World Photography Day	National	180
International Anti Coruption Day	National	215
Rastriya Ekta Diwas	National	164
International Literacy Day	National	187
International Youth Day/ National Library Day	National	167
Aurora Market	National	174

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Marketynn Trigger	National	Nill	1	1325-18-672-010	Shivva Prabhanjan
2018	Short Film	National	Nill	1	1325-18-672-019	Bhusarapu Ravali

2018	Debate	National	Nill	1	1325-18-672-098	Pothikanuri Supriya
2018	Singing	National	Nill	1	1325-18-672-063	M Shashank
2018	Creative Arts	National	Nill	1	1325-18-672-090	Ekbote Priyanka
2019	Quiz	National	Nill	1	1325-18-672-141	Kondeti Sai Kumar
2019	Ad-Making	National	Nill	1	1325-18-672-132	Vishwanath Sindhuja
2019	Turn Coat Debate	National	Nill	1	1325-18-672-159	Manupati Raju
2019	Quiz	National	Nill	1	1325-18-672-176	Chinnabokki Sanjeev kumar
2019	Essay Writing	National	Nill	1	1325-18-672-182	A Laxmanna

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has well organized student council and has a unique culture of student driven activities through committees.The students are a part of planning, implementation and execution of all activities organized at the institution. It is formed by a well -established process consisting of inviting applications from the students for the various posts of students' council.A formal voting procedure is used to select the student representatives after the nominations are received by the students. The selected set of students by voting are instructed by a panel comprising of the Principal, Vice Principals and Head of the Departments. The college student council comprises of following members • Chair person • Vice Chair person • General Secretary • Magazine Editors • Nominated Members • Class representatives from each Class(Academic Topper) • NSS Coordinator • Two Lady representatives The council is responsible for looking into most of the student activities on campus, including clubs and festivals. It looks after the various student initiatives, technical /academic programs as well as student grievances that may come up. The details of academic and administrative bodies having student representation are as under: • Placement Committee:The Institute also has a placement Committeecomprising students who are actively involved in placement process of the institute. They maintain the database of companies, CVs of all students, connect with industry and coordinate in placement process with faculty Incharge. The students are chosen on the basis of PI by Placement head. • Student's Cultural Committee:Student's Cultural Committee consists of two student members and four faculty members. Culturally talented students are spotted by the committee members and efforts are made to develop their skills, talents by encouragement, right training and guidance. • IQAC student Wing:Two student representatives are nominated from each class as IQAC representatives and they coordinate all feedback from their classes about the various student support programs • Anti ragging Committee:The committee consists of 6 members , four of them are teaching faculty and two are student membersandhas been constituted to

prohibit, prevent and eliminate the scourge of ragging including any conduct by any student • Sports Committee: The sports committee consists of 6 members out of two are faculty members and four are student council members and helps in conduct of sports. • BFM Club :Benjamin Franklin Memorial Club is a personality development club comprising of a students and are engaged in literary, cultural, sports, social service activities .They also involve in voluntary work to help sections of the society • Yuva (CII) Skill Will club: It is a unique industry driven club in the Institute. The club involves skill enhancement activities like presentations, book review and discussions. These sessions are planned by Young India, a youth wing of Confederation of Indian industry and implemented in the institution. Students are divided into groups. Each group get a specific topic to present which is further assessed and evaluated by industry representatives only. The club has student coordinators and faculty In-charge.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a rich network of alumni who actively involve in different activities for students enhancement. The institution has registered the Alumni Association on 16th May,2008 with Registration No. 425 in the Office of Registrar of Societies. At present the institution is having six alumni Chapters located at Bengaluru, London, Texas, Hyderabad, Pune and Chennai. The executive members meet on a regular basis and encourage alumni connect activities regularly. The alumni members are also invited for various academic, cultural and social events held in our college as judges as well as speakers to share their experiences and motivate young talents. The alumni members show keen interest in guiding their juniors for comprehensive grooming.. The institution believes in the dictum that the strength of the institution lies in the rapport maintained between the alumni and the institution.. So far many of the alumni students of the institution were placed in various Multinational companies like Deloitte, Infosys, Cognizant, Value labs, Genpact, Accenture, Dupont, ICICI, HDFC,BRMB,Factset etc. The alumni association comprises of former students and faculty of the institution. Functions of Alumni association • The association helps in raising funds for the various activities like Management fests and cultural activities in the form of sponsorships. • Every Alumni at the time of registration in alumni association contributes an amount of Rs 500 towards the development of the institution. • Alumni organizes a exclusive sale for women and the income generated is utilized for social welfare activities. • It assists scholarships for needy students. • They donate books related to subjects and competitive exams to the library. • Alumni exchanges the information through emails, guiding junior students of the college for information on job opportunities, higher studies at Indian/Overseas universities and other career and academic related information. • Alumni association has regular interaction with the college with regard to appropriate measures to be taken by the institution for the design of curriculum, initiatives to make the students ready for the industry requirements, appropriate measures for overall academic excellence of the institute through a structured feedback form /mechanism. • The Alumni acts as advisory members in all professional bodies and closely monitors and advices to the students on various events. • Alumni members are also conducting various social service activities. Helping Hands is one of the examples for alumni social responsibility, started by an alumnus. • Alumni members help in coordinating for signing MOU with companies where the alumni are working. • Frequently the members of alumni deliver guest lectures /seminars to the students on recent advances in the industry, industry expectations and how to prepare for campus placements etc Value education, Moral instruction and remedial classes for

students are taken by alumni volunteers.

5.4.2 – No. of enrolled Alumni:

326

5.4.3 – Alumni contribution during the year (in Rupees) :

228200

5.4.4 – Meetings/activities organized by Alumni Association :

During the period of 2018-2019 three Alumni meetings were conducted on 04th August, 2018, 16th February, 2019 and 20th April, 2019 around 100 Alumni participated. During the Alumni Meet held on 16th February, 2019 an Alumni News Letter – Sammelan has been released Apart from meetings Alumni also involved in the activities like Interaction with Fresher's on 22nd August, 2018. On 23rd January, 2019 one of the Alumni has imparted the knowledge on "Digital Marketing" to 214 management students. . 192 students were guided to shape their careers by Alumni through the lecture on "Career Building skills" on 06th February, 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Research and Development (R D) Cell's primary objective is to promote faculty and student research in the institution. The Cell gather's information about paper presentations and events from national and international seminars and conferences and disseminates the same through circulars and by displaying on notice boards. The R D Cell initiates to organize seminars, conferences, and workshops in the college in association with industry, sponsoring/funding agencies. The Cell shall also apply for copyrights and patents for the publications of faculty. It also regularly deputes the staff to attend various national and international conferences/Workshops of their specialized areas and also provides financial assistance to enable them to do so. The R D Cell can apply for sponsorships that may be granted by various government and non-government bodies. The Cell also ensures that faculty prepares research projects proposals, proposals for faculty development programs, short term courses. They are given authority to conduct seminars/workshops/ conferences/FDP. The interested faculty comes with proposals and after it is reviewed by the R D cell, the same will be approved by the IQAC. The concerned faculty will plan and budget for the approved proposals of seminars/workshops/ conferences/FDP. 2. The HODs have been given financial independence to the extent of rupees 2, 00,000 per annum. The HOD can plan and expense for activities and other things at department level upto the above mentioned financial limit. The HOD will have to prepare a budget and same shall be approved by the concerned authority. 3. The institution aspires to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution through Internal quality assurance (IQAC) cell. It actively involves in design and implementation of annual plan for institution – level activities for quality enhancement. There are different cells, committees and clubs of the college that work on the principle of equal distribution of duties, hence increasing the efficiency and competency of the teachers. They organize a number of extra-curricular activities such as Inter-House Competitions, Talent Hunt, Seminar, Workshop, Exhibitions, Community Activities etc. To elicit information and to monitor the quality of teaching learning Internal Quality Assurance Cell conducts meetings with the members of various cells and committees so that the members can contribute innovative

ideas to improve the quality standards. The coordinators of each cell and committee are encouraged to have brainstorming sessions with their respective cell/ committee members and also students to generate new ideas at operational level too. The IQAC tries to know such new ideas and concepts from the coordinators and shall implement the same, wherever possible. The Institute organizes a number of socially relevant activities like gender equity, safety, cleanliness drives etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows and implements the curriculum in line with the Almanac of Osmania University. The Institution is having College Level Academic Committee and Department Level Academic Committee which plan and monitor effective implementation of the curriculum. The institution is having a prescribed format for curriculum gap analysis and the identified gaps will covered through bridge courses and add-on courses so that students gain knowledge that is relevant for the industry. This year apart from regular add-on courses, new training programs on GST, Digital marketing and python were conducted.
Teaching and Learning	The Institution follows a comprehensive teaching learning methodology which integrates conventional teaching, interactive teaching learning, experiential learning, and supplementary teaching along with many modules of contents beyond syllabus. Students are encouraged to register in various online courses offered by MOOC and with other online courses platforms like edX, Coursera to improve the academic standards. The institution is the local chapter of SWAYAM – NPTEL. It facilitates the use of UGC-SWAYAM video lectures to the students in order to upgrade their learning experiences. IQAC has organized workshops/ seminars on e-resources, ICT based teaching learning and innovative strategies in teaching-learning processes. The institution has developed smart classrooms, is also having a dedicated Cloud network to share the instructional and information last

		resources.
Examination and Evaluation		A distinctive continuous internal evaluation system is adopted by institution in addition to the common internal assessment as prescribed by the affiliated university. It evaluates the performance of the student in internal exams, assignments project work, surveys, paper presentations, publication of articles and Interactive Teaching Learning activities. The Examination cell of the institution adopts blended Bloom's taxonomy in evaluation which indicates three domains of learning to test the knowledge, skill and attitude. To create transparency during examinations, CC cameras are installed and jumbling system of seating are introduced in exam hall.
Research and Development		The Research and Development cell encourages the faculty to prepare research project proposals to get research funds from different sponsoring organizations like AICTE, ICSSR, DST-NSIET, EDI, UGC, NAAC etc. It also initiates to organize research oriented workshops and training programs. J-Gate membership has been renewed for better quality research. Apart from these activities, the institution has entered an Memorandum of understanding (MOU) with Henotics Technologies Pvt Ltd and established Centre Of Excellence to facilitate both the faculty and the students research activities. Students in particular can work on current technology through mini-projects and internships in identified areas beyond the coverage of the syllabus.
Library, ICT and Physical Infrastructure / Instrumentation		The institution has appointed external agencies for maintenance and repair of infrastructure, equipment and other facilities like maintenance of lifts, fire extinguishers, fire systems and generator. Other laboratory equipment is maintained by technical supporting staff. Well qualified Electricians are available round the clock to address power breakdown and Solar power panel. Faculty create and publish course schedules deadlines and tests, grade and track the student performance over time by using LMS. Digital resources that can be accessed by faculty and students are databases,

	books, journals, newspapers, research reports, etc. The Wifi facility is provided with 50 Mbps speed and is centrally managed by Router. The institution procured web cameras to conduct online tests, video conference and interviews. Dedicated servers are available separately for the Computer Center, Administrative Office, Examination Cell, Library and individual departments There are two spacious Seminar Halls with 270Sqms area, well-ventilated, air- conditioned equipped with LCD, Audio-Visual and Public address facilities.
Human Resource Management	The recruitment procedures, service rules and promotion policies are very transparent. As a part of HR policies employees are benefitted with Casual Leaves, Medical Leaves and Employment provident fund. For professional development of the human resources, the institute delegates the faculty and staff to undergo development programs inside and outside the institute provides technical resources and financial assistance to undertake such development programs. Faculty and students are supported well for their academic achievements. At the end of every year, performance evaluation is done for promotions and increments.
Industry Interaction / Collaboration	The institution continues industry connection through guest lectures, internships and projects, industry visits and MOUs. The Placements committee has been at the forefront in maintaining and improving industry connections. During the year, the institution renewed MOU with YI wing of CII and a continuing MOU with NSIC, Hyderabad. There are a number of institutional agreements with companies like Coca-Cola, Parle-G, Wipro, Bajaj Finserv, Brandlance Business solutions, Apex Insurance Broking Services and Face Institute for student developmental activities, internships and field visits.
Admission of Students	Admission is carried out according to the norms of the affiliating University and as per the guidelines of the State Government of Telangana. Paperless admission procedure has been introduced wherein a pre application form is given, to be filled in through Google forms. Regular reminders are sent to

applicants and queries can be submitted by the applicants on institution website or contacting the counselors directly, such queries will be resolved through emails or calls. After the applicant submits the application form along with required documents, the selection is based on the candidate's performance either in the state level entrance test which is carried through counseling or test conducted by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	MIS Gibbon
Administration	MIS Gibbon
Finance and Accounts	Tally Solutions Pvt Ltd, Bengaluru
Student Admission and Support	MIS Gibbon , Edmodo Inc.
Examination	MIS Gibbon, Online Examination Portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	M.Subhashini	International Conference on "Emerging Trends in Business Management and Challenges"	Vishawavishwani School of Business, Hyderabad.	2000
2019	Supriya Kulkarni	National Conference on "innovations and Entrepreneurship in Commerce and management"	Metas Adventist College, Surat, Gujurath.	1000
2019	A.Srinivas Rao	Two Day National Conference on "Innovative Innovations and Threats in Information Technology"	Sahyadri Science College, Shimoga, Karnataka.	1000
2019	D.Radhika	A National Conference on "Rising Trends	Christ College of Science and	1000

Year	Name	Conference	Organizer	Amount
		of E-Commerce in Global Business Scenario"	Management, Malur, Karnataka.	
2019	Dr. S. Prathibha	Two Day National conference on "Facets of Digital Marketing Spree"	Allagappa University , Karaikudi.	1000
2018	S.Radhika	International Conference on " Multidisciplinary Research and Practice in the Era of Digital Innovation and Academic Intelligence"	Research Development Association Research Development Research Foundation at Holiday Inn, Baner Road, Pune, India	2000
2018	S.Sandhya	International Conference on " Multidisciplinary Research and Practice in the Era of Digital Innovation and Academic Intelligence"	Research Development Association Research Development Research Foundation at Holiday Inn, Baner Road, Pune, India.	2000
2018	R.Sushma	7th International Conference on "Emerging Trends in Finance Accounting and Banking"	Sri Dharmasthalam Manjunadheshwara Institute for Management Development, Misoor, Karnataka.	2000
2018	Dr. S. Prathibha	International Conference on "Technological Innovations in Management Eco System Excellence through adaption"	GITAM Institute of Management (GITAM Campus), Rishikonda, Vishakapatnam.	2000
2018	Dr.B.Madhubala	International Conference on Operations Management organized.	ICFAI Business School, Hyderabad.	2000
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Orientation Program on Outcome Based learning for Management teachers	Nill	16/11/2018	16/11/2018	28	Nill
2018	Data Management using Spreadsheets: Microsoft Excel	Data Management using Spreadsheets: Microsoft Excel	21/12/2018	21/12/2018	25	8
2019	Workshop on Bloom's Taxanomy	Nill	23/01/2019	24/01/2019	30	Nill
2019	What and How of Collaborative research	Nill	16/03/2019	16/03/2019	25	Nill
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP program by NPTEL-AICTE on Business Analytics for Managerial Decisions	7	01/01/2019	01/04/2019	90
FDP program by NPTEL-AICTE on Financial Institutions and Markets	5	01/01/2019	01/04/2019	90
FDP program by NPTEL-AICTE on Managing Change in	4	01/01/2019	01/03/2019	60

Organization				
FDP program by NPTEL-AICTE on Business Statistics	5	01/01/2019	01/04/2019	90
FDP program by NPTEL-AICTE on Qualitative Research Methods and Research Writing	8	01/01/2019	01/04/2019	90
One Week FDP on "Case study methodology in pedagogy"	42	20/05/2019	25/05/2019	6
FDP on Business Analytics	35	21/12/2018	21/12/2018	7
National Workshop on Product and Technology Incubation	32	20/12/2018	20/12/2018	1
International Faculty Development Programme on Teaching Methodology in Management at United States	50	20/12/2018	20/12/2018	1
Case Conference and Case Writing Workshop	30	16/03/2019	18/03/2019	3
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
57	57	20	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, special retention allowance, relocation allowance, group medical insurance, free CUG-SIM, Reimbursement for attending conferences, conveyance allowance	Provident Fund, ESI, group medical insurance, free CUG-SIM, free education for the children, free uniform	Group medical insurance, scholarships, free seats, medical facilities, fee concessions, free health camps, Incubation support for alumni.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit The institution has a finance committee for internal audit. The mechanism for the audit is as per the directions and guidelines given by the standard accounting norms, UGC and higher education department of state government. The college prepares budget every year taking into account the various components. The Business Management and Computer Applications departments prepare the budget every academic year in purview of the requirements of recurring and non-recurring expenditure and the same is scrutinized by the Finance Committee as per budget provisions. The same will be forwarded to Director for review. All expenses are internally audited by the accountant on a routine basis. External Audit The external audit is performed by Auditor and certified by the Charted Accountant and same will be submitted to the Corporate Office. Since the inception till today, no major deviations are recorded by the auditors and minor deviations if any are rectified as per the standard accounting guidelines during audit period itself. In-house finance committee in consultation with auditor will regularly monitor the income and expenditure and ensure that it is within the given budget. There are no major deviations and suggestions, if any from the auditors in this regard are immediately met by accounting and finance department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri Chinthala Pani Venkat Reddy Memorial Gold Medal	20000	Gold Medal

View File

6.4.3 – Total corpus fund generated

1162076

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Academic and Audit Cell, Osmania University	Yes	IQAC
Administrative	Yes	Directorate of Academic and Audit Cell, Osmania University	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

During admissions and orientations, feedback is taken and corrective measures implemented for betterment. Regular Parent Teacher meetings and information to parents on the progress of the students in academic and non-academic activities. Health awareness programs and other service initiatives along with

mentoring and counseling for the students coming from villages and rural areas.

6.5.3 – Development programmes for support staff (at least three)

Support is extended in the better performance in the day to day activities. Regular meetings of staff are conducted to deal with their needs and issues if any. Health awareness programmme was conducted and necessary medical support is extended to the needed staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Established center of excellence in association with Henotic Technologies Limited to train the students and faculty in data sciences and business analytics. 2. Renewed MOUs with confederation of Indian industries, young Indians, IIM Bangalore, Intershala etc. 3. Made new MOUs with Armstrong Tyres, Resource Recycle Company, Metamorphosis Training, Face Technologies etc. 4. Implementation of one week induction and orientation program for newly joining students. 5. Village survey in the adopted villages under UNNAT BHARATH ABHYAN for identifying problems and suggesting solutions to the problems of the villagers. 6. Upgraded the infrastructure by installing the new hardware and new software in the computer center and laboratories 7. Increase in the number of training programs and workshops for the students and faculty. 8. Establishment of compost pit in the campus. 9. Training programs on life skills and implementation of value added programs. 10. More number of charity and service initiatives through NSS cell. 11. Incubation support for the students entrepreneurs in association with Bharatiya Yuva Shakthi Trust (BYST) 12. Training on Yoga and Stress related Issues to the students, faculty and staff.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	4 Week Certificate program on SPSS	25/07/2018	01/08/2018	25/08/2018	150
2018	Academic Partnership with IIM Bangalore	25/07/2018	07/08/2018	07/08/2018	30
2018	6 Weeks Training Program on Google Analytics	25/07/2018	07/08/2018	14/09/2018	350
2018	Workshop on Implication of Goods and Service Tax System	30/10/2018	13/11/2018	14/11/2018	212

2018	Green Audit	30/10/2018	01/11/2018	01/11/2018	10
2019	Entrepreneurship Counseling session by BYST	07/09/2018	27/11/2018	29/11/2018	33
2019	MOU with Green Stakes Recycling Solution LLP	29/12/2018	22/01/2019	22/01/2019	50
2019	Installation of MIS GIBBON	31/01/2019	01/02/2019	01/02/2019	170
2019	Renewal of DELNET and NDL	31/01/2019	01/02/2019	01/02/2019	460
2019	CRT Program for MBA Final Year Students	31/01/2019	26/02/2019	12/03/2019	280

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture on "Personal Grooming and Hygiene" for girl students	09/08/2018	09/08/2018	300	Nill
Cancer Awareness - 5K Run for girl students	15/09/2018	15/09/2018	380	Nill
Guest Lecture on "Datta kriya yoga" for girl students	26/09/2018	26/09/2018	180	Nill
SHE Team "V R 1 Run"	01/10/2018	01/10/2018	120	Nill
International Girl child day	11/10/2018	11/10/2018	144	112
Infant Protection Day	17/11/2018	17/11/2018	140	160

Importance of Women Rights in relation to Human Rights Day	10/12/2018	10/12/2018	340	Nill
Blood Donation camp for women	04/01/2019	04/01/2019	85	Nill
National Girl Child Day	24/01/2019	24/01/2019	160	100
National Women's Day	13/02/2019	13/02/2019	166	114
International Womens day	08/03/2019	08/03/2019	280	150
World Health Day	07/04/2019	07/04/2019	210	200
Health Awareness program for women on "Importance of Oral Health and Hygiene"	24/04/2019	24/04/2019	190	60
Mother's Day	12/05/2019	12/05/2019	240	110
International Yoga Day (For Girl students only)	21/06/2019	21/06/2019	250	Nill
Cancer Awareness Run (For Women) - 10K Run	13/07/2019	13/07/2019	400	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
50

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	600
Provision for lift	Yes	600
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	600
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	05/06/2018	1	World environment Day	Understanding eradicating environmental issues	185
2018	1	Nill	20/08/2018	1	Sadbhavan Diwas	Promoting National Integration and Harmony	520
2018	Nill	1	09/09/2018	1	Empowering youth with universal values	Development of a Holistic perspective among students	415
2018	1	Nill	21/09/2018	1	International Day of Peace	Program on Partnership for peace-diginity for all	400
2018	Nill	1	21/09/2018	1	International Literacy Day	Visit to Orphanage	300
2018	Nill	1	27/09/2018	1	Creating value for Stake Holders	Workshop organised for Entrepreneurs belong to surrounding areas	170
2019	1	Nill	31/01/2019	1	Socio Demographic Survey	Socio Demographic survey for slums by GHMC	151
2019	Nill	1	20/02/2019	1	Symposium on Progress	Progress and social	207

| 2019 | Nill | 1 | 05/03/2019 | 1 | Orientation on Ambedkar Overseas Vidya Nidhi Scheme | Awareness program on Ambedkar Overseas Vidya Nidhi Scheme to SC and ST students | 200 |
| 2019 | 1 | Nill | 21/05/2019 | 1 | Anti Terrorism Day | Effects of Violence, Terrorism in Society | 157 |

<div align="center">

[View File](#)

</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbooks	24/04/2018	A well-written code of conduct symbolises an organization's mission, values and principles, linking them with standards of professional conduct. The code articulates the values the organization wishes to foster in leaders and employees and, in doing so, defines desired behavior. As a result, written codes of conduct or ethics can become benchmarks against which individual and organizational performance can be measured. Additionally, a code is a central guide and reference for employees to support day-to-day decision making. Student Handbook University Grants Commission believes that a safe, secure and cohesive learning climate is an ineluctable precondition to quality

education and research in HEIs. It should be the prime concern of educational administrators across the country to ensure that students are safeguarded against attacks, threats and accidents, both man-made and natural. With this in mind, the Commission has formulated guidelines on the ways in which the campuses of HEIs can be transformed into oasis of safety, security and study. Teachers Handbook The Code of Conduct for Teachers handbook highlights their adherence to high moral values as well as technical and professional competence in the practice of their noble profession. The teachers' handbook has manifold use, • It serves as a guiding compass as teachers seek to steer an ethical and respectful course through their career in teaching and to uphold the honor and dignity of the teaching profession. • It may be used by the education community and the wider public to inform their understanding and expectations of the teaching profession. • It has an important legal standing and will be used by the Council as a reference point in exercising its investigative and disciplinary functions. Principal handbook Similarly the code of conduct handbook for principal highlight the ethical behavior, administrative responsibilities, leadership skills,

	overall security and confidentiality of academic assessment and other responsibilities of the principal. It also includes the compliance with applicable government laws and accounting, financial reporting and disclosures.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World No Tobacco Day	31/05/2019	31/05/2019	426
World Anti-Terrorism Day	21/05/2019	21/05/2019	250
National Technology Day	11/05/2019	11/05/2019	310
Guest Lecture on Ethical Leadership	02/05/2019	02/05/2019	333
Feed the Need – Food Donation Camp	14/02/2019	14/02/2019	123
Blanket Donation Campaign	19/12/2018	19/12/2018	220
International Anti-Corruption Day	16/12/2018	16/12/2018	370
Food Donation Camp on account of World Food Day	16/10/2018	16/10/2018	173
Village camp at Bollapally	26/08/2018	26/08/2018	149
Guest Lecture on Datta Kriya Yoga	22/06/2018	22/06/2018	365
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College has adopted various measures to maintain environmental friendly practices as indicated below. • The Green-Practices is carried out by the National Service Scheme and Nature Club. • The use of plastic bags is avoided in the campus and Students and staff are motivated to use jute bags or cotton bags. • The college relies on E-message applications as the main medium of communication to reduce paper usage and emphasizes on paperless office. • The college participates in the Swacch Bharat and other programs conducted by the state government to signify cleanliness. • The institution participates in plantation of saplings in and around the campus through its NSS club every year. • An eco-friendly Ganesh idol is installed in the college campus during the Ganesh Chaturthi. • The institute observes International Earth Day every year on April 22nd by observing the Earth • Hour. i.e, the campus turns off all electrical and electronic equipment from 11 a.m. to 12 p.m. • The faculty and students observe a No Vehicle Day once in every semester to reduce fuel usage. On this day, usage of bicycles and public transport is encouraged. Campus

composting programs can be effective in raising students awareness of composting and environmental issues. The college has constructed a compost pit of 2 m x 1.5 m inside the campus to capture and compost food generated from the college cafeteria and also the organic waste from the garden such as leaves and grass clippings. An awareness program was also conducted in the campus. The use of signage on boards and bins was effective in relaying messages about composting to the students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: Student Induction Programme The Context: Students of contemporary era exhibit curiosity of pursuing a shining career in the field of Management and Computer Application, where aspirants embark on their academic journey without determining their interests and goals. This lack of inclination turns into a major roadblock in an academic journey and attainment of goal for students. Besides, the adjustment in a new milieu, peer pressure, expectations of parents and their close supervision, competition, increasing workload and responsibilities and above all individual aspirations shake the spirit of students. Consequently, ample number of promising students suffers from deterioration in their academic performance and some of the students may also turn into dropouts. To aid students overcome this despicable entity, it is the need of the hour to have proper orientation through induction program. Emphasizing on the remedy to these problems, AICTE introduced Induction Program and announced it mandatory for all colleges. Aurora's Induction Program is an attempt to meet the directives and standards set by the AICTE. Objectives: • To familiarize the students with the practices of the institutions and extend necessary support, which will ease their stay with the institution. • To familiarize students with the campus environment and physical facilities • To build a learning partnership by providing an introduction to the programme of study, the methods of assessment, appeal mechanisms, availability of additional learning support through assessment of learning needs and to provide related information and guidance on employment opportunities, higher education and entrepreneurship. • To bridge the gaps in the student skill set through necessary bridge courses and orientation programs. • To provide orientation on Universal Human Values through necessary courses on physical fitness, stress management, yoga and sports. • To extend support through mentoring and counseling. • To introduce them to the local environment through local visits and interaction. The Practice: Aurora is always keen about bringing together bright and young minds into an congenial academic environment that ensures maximum student development through designated systems and processes, that let them learn, enhance and grow into accomplished professionals with high intellect and morals. When new students enter an institution, they come from variety of backgrounds with diverse learning experiences, thoughts, backgrounds and preparations. It is important to help them adjust to the new environment and inculcate in them the ethos of the institution with a sense of larger purpose. A one week induction program for MBA and MCA Students entering the institution has been in practice at Aurora from the past three years. The Program mainly focuses on making the students feel comfortable in their new environment. It encourages the students to get to know each other and to become acquainted with the institution, staff, facilities and services. The one week induction program commences with a diagnostic test that estimates the knowledge levels and provides them with the mentor support for further activities of the program as well as for supporting all future needs of the students. The list of activities included in the induction program are Bridge courses that bridge the skill gaps of the students, Physical Activities like sports, yoga and exercises, Creative Arts like painting, carving, performing arts like dance, music, drama etc., Training on Universal Human Values, Interaction with eminent

people through lectures and interactive sessions, workshops and training programs on relevant areas, visits to local areas and extracurricular and extension activities through NSS and other student clubs. Feedback from the participants and facilitators is obtained and corrective measures is implemented accordingly. Report on the activity is prepared and displayed in the website and published in the newsletter also for information to all the stakeholders. Evidence of Success: The induction program that has been in practice from the last few years is found to have note worthy impact on students. The students got easy acquaintance with the system and are able to adopt themselves quickly with the environment. The bridge courses are of much help and student mentoring is appreciated by the student and parent communities. The students are able to showcase their talents through sessions in creative arts and other extracurricular programs organized during the program. Problems encountered: Implementing the modules for the large strength of students of the institution with point to point time schedule has become a practical problem. Inviting eminent experts from industry and other fields of activity is also another problem that was encountered while implementing the week long induction program. Title: Transformational Change through Unnat Bharat Abhiyan The Context Service-Learning plays an important role in students' self-development. The community-based learning combines traditional classroom instruction with community-service to enhance the learning of the students and civic participation. Community improvement and engagement connects academic program with community service so that students, faculty and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of institution and the community development. Aurora aims to explore students' potentials, to encourage them to apply their professional expertise, and to nurture them as the future leaders for the community. . It focuses on the integration of the curriculum learning and voluntary service, encourages the students to develop their leadership potentials during such learning, servicing, retrospection, and sharing, helps them to understand their individual uniqueness and their own development direction and ideals. The Ministry of Human Resource Development (MHRD) has launched a programme called Unnat Bharat Abhiyan to create a virtuous cycle between society and an inclusive academic system by providing knowledge and practices for emerging professions and to upgrade the capabilities of both the public and the private sectors in responding to the development needs of rural India. The Village Adoption Project under Unnat Bharat Abhiyan is a very good example of such Service-Learning. Objectives • To identify and solve the various problems of the village • To inform villagers about various government schemes and make awareness among them to apply for it. • To develop intellectual awareness and value of education among school children of the village. • To create good relationship between college and adopted villagers. The Practice Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an inclusive India. The mission is conceptualized as a movement to enable processes that connect institutes of higher education with local communities to address the development challenges of rural India through participatory processes and appropriate technologies for accelerating sustainable growth. To implement UBA, Aurora's PG College (MCA) has taken initiatives to spread the message of various government schemes. Unnat Bharat Abhiyan Cell has been formed for implementation of 'Unnat Bharat Abhiyan' with Faculty and Students as coordinators. To undertake the Unnat Bharat Abhiyan, Aurora PG College (MCA) have adopted 5 villages in consultation with the district administration of Medchal under the Unnat Bharat Abhiyan. To undertake Village Survey and Household Survey as per the guidelines of Unnat Bharat Abhiyan a visit to Edulabad village was carried by the UBA volunteers who interacted with the village council members. Gram Panchayat representative, Mr. Kaleru Suresh provided the data about village and issues faced by the

residents. The UBA volunteers of the institution were divided into 30 groups for conducting the house hold survey. As a part of Swachhata Hi Sewa- plastic-free-village campaign the distribution of cloth bags to each household and collection of all plastic bags that are being used by them is carried out at the village. Plants distribution camp was organized by the students in the adopted villages. The following activities performed in the adopted villages • Swachhata Hi Sewa- plastic-free-village campaign. • Tree Plantation: With the help villagers college students planted the plants and samplings in the village. • Utility and Sanitation: College with the help of NSS unit created awareness of utility and sanitation among the villagers. • Awareness of the Villagers: College faculty delivered speeches for the awareness of the villagers. • Village Survey: Students of the college completed the survey of the adopted village. Evidence of Success: The Students have satisfaction beyond any scale that they are able to serve the people of adopted village to the extent possible. The impact of all above activities is remarkable. Problems encountered: Efforts are required to involve concerned Departments/agencies, besides other social organizations/NGOs. Unanticipated changes in the academic almanac cause delay in conducting the service activities as per the preplanned schedule.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.apgcr.edu.in/naac-best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution ensures high standards of excellence in Management and Computer Education. The college follows unique methodologies of Teaching Learning and student development. Curriculum Analysis is done before the beginning of each semester to identify the gap between the curriculum and the industry needs for employing graduates. To achieve its vision the institution has gradually shifted from traditional method of teaching to student centric method. There are well defined guidelines for every activity organized in the campus. In addition to the regular class teaching, the college has introduced Interactive Teaching Learning Methodology through Case studies, Group discussions, Debates, Student Seminars, Role-plays and Quizzes. Students are provided with a comprehensive Academic Manual in the form of Student Hand Book for every semester of instruction that contains Academic calendar, detailed session plans for all the courses along with student activity schedules for ITL. The College also lays adequate emphasis on academics with a strong foothold in extra-curricular and co-curricular activities such as Extension Lectures, Management Meets, IT Meets, Industry Analysis, Case Discussions, Personality Development Sessions, CRT Programs, Celebration of Festivals, Annual Days, etc., for the all-round grooming of the students. The institute has established strong linkages with industry to enable regular interaction with industry experts through Guest Lectures and have Memorandum of Understanding (MoU) with Hyderabad Management Association, National Small Industries Corporation, Confederation of Women Entrepreneurs, Harrison Assessment International Limited and many others. It has a strong Alumni Association and student chapters of different professional bodies. The institution provides congenial academic environment. The College is always successful in accomplishment of educational goals with constant efforts in developing the all-round personality of students. With the tremendous training they get in the institution, the students excel in every field of activity they enter into. The performance of our students in the University Examinations indicates the academic excellence. Over the past few years, our students are continuously bagging a couple of

University Ranks in the Top 20 Ranks of Osmania University Examinations both in MBA and MCA Courses. The pass percentage of our students is always more than 95 and this year it is remarkable achievement at 99.4.Last year, the College has made a mark, with students of MBA and MCA bagging 7 University ranks. The College has secured 4th rank in MBA, and 2nd , 6th, 15th, 17th and 19th ranks in MCA at University level in 2017. This year the college has secured 2 ranks in both MCA and MBA streams in top 25 ranks, including 5th and 12th ranks in MCA and 7th and 23rd ranks in MBA. Our students have done us proud by winning laurels by bagging University ranks.

Provide the weblink of the institution
www.apqcr.edu.in

8.Future Plans of Actions for Next Academic Year

1. To obtain the status of 2(f) and 12(B) from University Grant Commission to become eligible for research assistance and funding support for the students and faculty of the institution. 2. To apply for autonomous status which enables the institution to design innovative curricula and supplement the needs of the industry. This will also helpful for the betterment of student development. 3. To get the ISO Certification in the forthcoming 2 years of time. 4. To organize more national and international conferences and seminars in Management and Technology areas. 5. To recruit more experienced and qualified faculty from diverse specializations to cater to the needs of the students coming from various academic and cultural backgrounds. 6. Encourage the faculty to contribute more number of research publications in high indexed journals and initiate more number of research and consultancy projects through government and non government funding agencies. 7. To adopt innovative evaluation practices and examination reforms suggested by AICTE and UGC in order to maintain a robust evaluation system with utmost transparency. 8. To maintain state of the art infrastructural facilities necessary for the smooth functioning of academics, administrative and auxiliary activities of the institution with good amenities and also to provide more sports facilities for the students. 9. To improve the employability skills of the students by providing more training programs, extending support for higher education, support for entrepreneurship through incubation and entrepreneurship orientation programs. 10. To extend more autonomy to the heads of the departments and administrators by providing fund to organize various activities for the benefit of stakeholders. 11. To increase the number of activities in the adopted villages through 'Unnath Bharath Abhiyan' and contributing to the social and economic betterment of the adopted villages. 12. To improve and sustain quality in the functioning of the institution in all the areas. 13. To collect feedback from the stakeholders and adopt corrective mechanism regularly.