

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 24th July, 2021

Time: 04:00pm

Venue: Conference Room

Presided over by

Dr. B. Madhubala

Director

Members present:

Dr. B. Madhubala, Director, Chairperson, IQAC

Dr. S. Pratibha, Coordinator

Dr. Ramesh B Nimmatoori, Secretary

Dr. Ch.Swathi, Professor

Ms. R. Sushma, Head, Department of Management

Mr. E. Devender Rao, Head, Department of Computer Applications

Mr.P.Somaiah, Librarian

Mr. N. Simhadri (AR)

Mr. D. Pavan Kumar, Alumnus

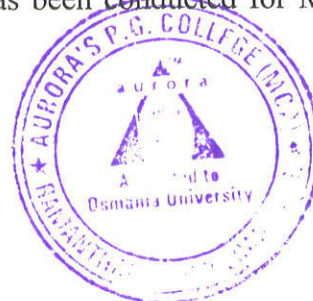
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To incorporate the suggestions provided by cell members relating to NAAC work.
3. To encourage the faculty and students to participate various webinars in the coming future.
4. To discuss about the preparation of student academic manual for I and IV semesters of MBA course.
5. To discuss about conducting project seminars for final year MBA students.
6. To discuss regarding internship of the students by allocating internal guides to them.
7. To discuss about certificate programs to be introduced for the forthcoming academic year.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator. She has presented action taken report on the decision of the IQAC meeting held on 24th July, 2021. She informed the cell members that the IQAC has incorporated the suggestions provided by cell members relating to NAAC work.
2. The Chairperson Dr. B. Madhubala, notified the cell members that, a four-week certificate program on Quality Management has been conducted for MBA 3rd semester




students from 21st June to 15th July, 2021 and a four-week training program on Six Sigma Principles has been commenced from 7th July 2021 to 31st July 2021.

3. Dr. Ramesh B Nimmatoori, Secretary suggested the faculty members to design the curriculum for certificate programs to be conducted for the students for the forthcoming academic year and suggested to review the progress of all parameters of NAAC.
4. Ms. R. Sushma, informed the cell members that internships were provided to the students. Faculty have conducted project seminars for final year students during this month. He also informed that Business Analytics will be conducted for the students in the next month.
5. Ms. P.Saritha, informed the cell members that a six week training program on Cyber Security was conducted for MCA students from 15th July to 21st August 2021. She also informed the cell members that training program on R and Python and Google Analytics will be conducted in the next month.
6. Dr. Ch. Swathi, informed the faculty to participate in national and international seminars and FDPs and encouraged students to participate in various quiz programs and management fests.
7. Mr. P. Somaiah , Librarian, informed the cell members that a webinar on Effective Utilisation of J- Gate on research and project work for faculty has been organised by the Department of Library on 6th July 2021 through Microsoft Teams.
8. Mr. N. Sridhar Chunduri opined that there is a need to provide a greater number of guest lectures for improving overall development of the students. He advised the cell members to conduct a certificate program on Digital Marketing to develop digital marketing skills among the students.


Resolutions:

1. It is resolved to update and prepare the session plans of the all the subjects by both MBA and MCA faculty for the forthcoming academic year according to the new syllabus.
2. It is decided to introduce a certificate program on Digital Marketing and Business Analytics in the next month.
3. It is resolved to conduct certificate programs on R and Python, Google Analytics and Business Analytics for MBA and MCA students in the month of August.
4. To review the progress of all the parameter of NAAC.

The meeting was concluded with Vote of thanks proposed by IQAC Coordinator Dr. S. Pratibha.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
Ramanthapur, Hyderabad-13.




Principal
PRINCIPAL
Aurora's P.G. College (MCA)
Ramanthapur, Hyderabad-13.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 28th August, 2021
Time: 04:00pm
Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

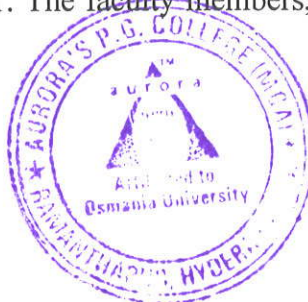
Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about certificate programs.
3. To review the progress of NAAC all parameters.
4. To inform about the student certificate programs conducted during the month.
5. To discuss about the collection of subject preferences for the forth coming semesters.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decision of the IQAC meeting held on 28th August, 2021.
2. She further informed the cell members that a six-week certificate program on Business Analytics from 5th August to 11th September, 2021 and a six-week certificate program on Digital Marketing from 19th August to 25th September, 2021 have been offered for MBA students. A four-week training program on R and Python from 4th August to 28th August 2021 and a six-week training program on Google Analytics from 23rd August to 29th September 2021 have been offered for MCA students.
3. She informed that the IQAC has reviewed the progress of NAAC all parameters.
4. The Chairperson Dr. B. Madhubala informed the cell members 75th Independence Day has been celebrated on 15th August 2021. The faculty members, staff and students have




participated in the celebrations. She also informed the cell members that the faculty members suggested Heads of the Departments to collect weekly teaching reports from the faculty.

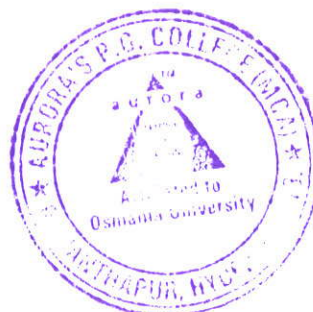
5. She also informed the cell members that a guest lecture on Balancing Physical and Emotional Health through Yoga on 21st August, 2021.
6. Dr. Ramesh B Nimmatoori, Secretary suggested the faculty members to conduct webinar on Leadership and soft skills for both MBA and MCA students.
7. Mr.Ch. Satish Kumar, informed the cell members that both the departments have collected subject preferences from the faculty members for the forthcoming semesters. He also informed that the MBA department has organized “National Level Quiz on Management” for a period of one week from 9th to 15th August, 2021.
8. Dr. Ch. Swathi, informed the cell members that the MBA students have participated in the workshop on Tally and GST organized by NSIC on 2nd September 2021.
9. Mr. E. Devender Rao, informed that a four-week training program on MATLAB and a six-week training program on Web development will be conducted for MCA students in the next month.
10. Mr. D. Pavan Kumar, suggested to organize a training program on MS office for MBA students.
11. Mr. N. Sridhar Chunduri, has appreciated the students for participating in the workshop on Tally and GST. He also suggested to conduct Campus Recruitment Training (CRT) program for students.


Resolutions:

1. It is resolved to conduct project viva voce for MBA students next month.
2. It is resolved to conduct certificate program on MATLAB and Web Development for MCA students in the month of September.
3. It is resolved to organize a four-week training program on MS Office for MBA students.
4. It is resolved to organize guest lectures in the next month.
5. It is resolved to conduct Campus Recruitment Training Program for students in the month of September.

The meeting was concluded with Vote of thanks proposed by IQAC Coordinator Dr. S. Pratibha.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
Ramanthapur, Hyderabad-13.




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Aurora's P.G. College (MCA)
Ramanthapur, Hyderabad-13.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 25th September, 2021

Time: 04:00pm

Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

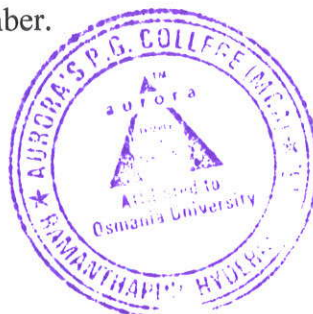
Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To discuss about the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about certificate programs during the month.
3. To discuss about the CRT program for students during the month.
4. To discuss about the guest lectures organized during the month.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented the action taken report on the decisions of the IQAC meeting held on 25th September, 2021. She informed the cell members that a four-week training program on MATLAB from 6th September to 30th September, 2021 and a six-week training program on Web Development from 9th September to 16th October, 2021 have been offered for MCA students. A four-week training program on MS Office have been conducted for MBA students from 13th September to 7th October, 2021.
2. The Chairperson Dr. B. Madhubala informed the cell members that IQAC organized a webinar on Leadership and soft skills on 15th September, 2021. She informed that the Training and Placement Cell conducted CRT program for students from 21st September to 3rd October, 2021.
3. She informed that the Rural Development Cell has conducted service activities for the development of rural areas in the month of November.



4. Dr. Ramesh B Nimmatoori, Secretary suggested to offer certificate program on Corporate Finance for finance specialization students.
5. Mr.Ch. Satish Kumar informed the cell members that external project viva was conducted from 14th to 21st September, 2021 for MBA final year students.
6. Mr. E. Devender Rao informed that IQAC has organized guest lecture on Data Analytics on 16th September, 2021 for students of MBA and MCA.
7. Mr. N. Sridhar Chunduri informed the cell members to organize guest lecture for MBA and MCA students.

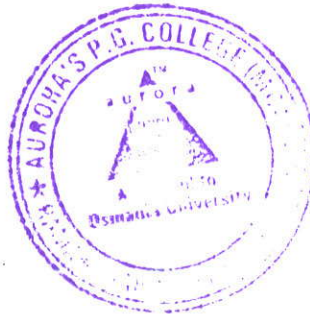
Resolutions:

1. It is resolved to conduct certificate programs on Corporate Finance and Project Management for MBA students in the next month.
2. It is resolved
3. It is resolved to celebrate International Girl Child Day in the next month.
4. It is decided to organize guest lecture on Business analytics next month.

The meeting was concluded with Vote of thanks proposed by IQAC Coordinator Dr. S. Pratibha.



IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
Ramanthapur, Hyderabad-13.



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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 30th October, 2021
Time: 04:00pm
Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about National Library Week Celebrations.
3. To discuss about the celebration of International Girl Child Day.
4. To discuss about the guest lecture on Business Analytics.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented the action taken report on the decisions of the IQAC meeting held on 30th October, 2021. She informed the cell members that a four-week certificate program on Introduction to Corporate Finance from 4th October to 28th October, 2021 have been offered for MBA students.
2. The Chairperson Dr. B. Madhubala informed the cell members that the Rural Development Cell in association with IQAC is planning to conduct various activities for the development of rural areas in the month of November.
3. Dr. Ramesh B Nimmatoori, Secretary suggested to offer certificate program on Project Management for MBA students.




4. Dr. Ch. Swathi, Professor informed the cell members that International Girl Child Day was celebrated on 11th October 2021. As a part of the celebration's students are informed to make poster presentations on the theme, "Digital generation – Our generation", and Women Cell - Anvitha', has conducted Debate and Collage making activities for girl students.
5. Mr. E. Devender Rao informed that IQAC has organized guest lecture on 'Analytical tools of Business Analytics and Business Intelligence' on 21st October, 2021 for students of MBA and MCA.
6. Mr. P. Somaiah informed the cell members that National Library week celebrations will be organized next month.
7. Mr. N. Sridhar Chunduri suggested the cell members to provide the students industrial visits to gain practical knowledge.

Resolutions:

1. It is resolved to conduct certificate programs on Project Management for MBA students in the next month.
2. It is resolved to conduct workshop on Rural Entrepreneurship.
3. It is resolved to renew J- Gate and DELNET subscriptions.
4. It is resolved to celebrate Internet Day on 1st November 2021.
5. It is decided to celebrate National Library Week in the next month.

The meeting was concluded with Vote of thanks proposed by IQAC Coordinator Dr. S. Pratibha.


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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 27th November, 2021

Time: 04:00pm

Venue: Conference Room

Presided over by

Dr. B. Madhubala

Director

Members present:

Dr. B. Madhubala, Director, Chairperson, IQAC

Dr. S. Pratibha, Coordinator

Dr. Ramesh B Nimmatoori, Secretary

Dr. Ch.Swathi, Professor

Ms. R. Sushma, Head, Department of Management

Mr. E. Devender Rao, Head, Department of Computer Applications

Mr.P.Somaiah, Librarian

Mr. N. Simhadri (AR)

Mr. D. Pavan Kumar, Alumnus

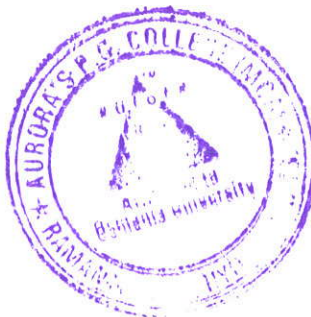
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about the certificate programs.
3. To inform about the activities to be conducted by Rural Development Cell.
4. To discuss about Internet Day celebrations.
5. To discuss about the renewal of J- Gate and DELNET subscriptions.
6. To discuss about National Library Week celebrations.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 27th November, 2021.
2. The Chairperson, Dr. B. Madhubala, informed the cell members, a four weeks certificate program on Project Management was conducted for MBA students from 4th to 28th November, 2021. She also informed that as a part of Rural Development Cell activities faculty have participated in the workshop on Rural Entrepreneurship and Rural Community Engagement on 7th November, 2021.
3. Dr. Ramesh B Nimmatoori, suggested the IQAC coordinator to review progress of NAAC all parameters. He suggested to organize a certificate program on Entrepreneurial skills for students.




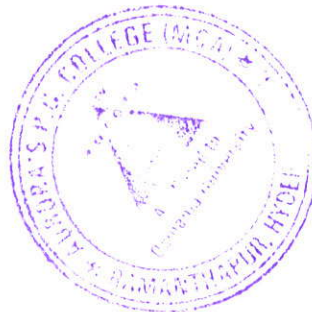
4. Ms. R. Sushma informed the cell members, the faculty were informed to prepare the subject files covering Lecture Notes, PPTs, Case Studies, Question Banks etc. in the month of November.
5. Dr. Ch. Swathi, notified that six faculty members have completed online certificate courses through NPTEL in their interested areas. She also informed that the faculty had participated in the Faculty Development Programme on Technology Management through Business Intelligence and Data Analytics the second week of November 2021.
6. Mr. E. Devender Rao informed the cell members that Internet Day was celebrate on 1st November 2021. She also proposed to organize one week training program on computer skills for Administrative Staff in the month of December.
7. Mr.P.Somaiah informed that the J- Gate and DELNET subscriptions were renewed. Also informed, the library week celebrations were held from 15th to 21st November, 2021. She informed the cell members, during the week-long celebrations Essay writing competitions, Debate competitions and Book review activity were conducted for students.
8. Mr. N. Sridhar Chunduri, advised to conduct certificate program on Qualitative Research Methods for students.


Resolutions:

1. It is resolved to review the work of all six parameters of NAAC.
2. It is resolved to organize more guest lectures in the month of December, 2021.
3. It is resolved to conduct a certificate program on Qualitative Research Methods.
4. It is decided to organize a training program on Computer Skills for administrative staff in the next month.
5. It is resolved to organize orientation program for newly admitted students.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


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Aurora PG College (MCA)
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 24th December 2021

Time: 04:00pm

Venue: Conference Room

Presided over by

Dr. B. Madhubala

Director

Members present:

Dr. B. Madhubala, Director, Chairperson, IQAC

Dr. S. Pratibha, Coordinator

Dr. Ramesh B Nimmatoori, Secretary

Dr. Ch.Swathi, Professor

Ms. R. Sushma, Head, Department of Management

Mr. E. Devender Rao, Head, Department of Computer Applications

Mr.P.Somaiah, Librarian

Mr. N. Simhadri (AR)

Mr. D. Pavan Kumar, Alumnus

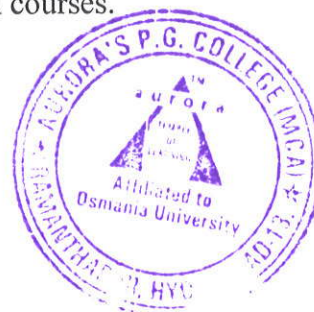
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about the certificate programs.
3. To review the progress of all the six parameters of NAAC.
4. To organize more guest lectures in the month of December, 2021.
5. To discuss about organizing orientation program for newly admitted students.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 24th December, 2021.
2. The Chairperson, Dr. B. Madhubala, informed the cell members, a four weeks training program on Qualitative Research Methods was conducted for MBA students from 6th to 30th December, 2021.
3. She informed the cell members that the college has done 100% admissions for MBA and MCA programs for the current academic year. She informed to plan for conducting orientation program for the newly joined students. She directed the Heads of both MBA and MCA Department to prepare Student Academic Manuals, academic calendars, workload and time for the forth coming semester. She also advised to conduct curriculum gap analysis for forthcoming semesters of MBA and MCA courses.




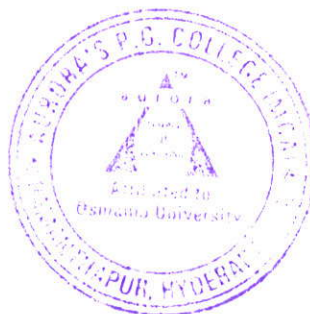
4. Dr. Ramesh B Nimmatoori, suggested the IQAC coordinator to review progress of NAAC all parameters. He suggested to organize a certificate program on Entrepreneurial skills for the students.
5. Ms. R. Sushma informed the cell members, the NSS cell of the Institute has organized a Blood Donation Camp in the campus. The students also visited Orphanages where they distributed blankets, books, sanitizers and masks to the orphans as a part of social service.
6. Mr. E. Devender Rao informed the cell members that one week training program on computer skills was conducted for Administrative Staff from 13th to 18th December 2021. She also informed that a guest lecture on Big Data Analytics: A demand for Artificial Learning and Machine Learning on 21st December, 2021 was conducted for MCA students.
7. Mr.P.Somaiah informed the cell members that the nearly 150 e-books were download and uploaded in D space. The cell members advised to download the Thesis from Shodhganga to make available in D space.
8. Mr. N. Sridhar Chunduri, suggested to offer a Bridge course on Accounting Principles and Economics for MBA students and C- language for MCA students. He also advised to organize more guest lectures and workshops on various fields for the students of MBA and MCA.
9. Mr. D. Pavan Kumar, advised to give more orientation on interview skills for students to make them more employable and helps them to get placed in reputed organizations.

Resolutions:

1. It is resolved to review the work of all six parameters of NAAC.
2. It is resolved to conduct the curriculum gap analysis for forthcoming semesters.
3. It is resolved to organize orientation program for newly admitted students in the month of January
4. It is resolved to conduct a certificate program on Entrepreneurial Skills.
5. It is resolved to conduct Bridge courses on Accounting Principles, Economics and C-language.
6. It is decided to organize more guest lectures and workshops for both MBA and MCA students.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


IQAC Coordinator Cell
Internal Quality Assurance Cell
Aurora PG College (MCA)
Ramanthapur, Hyderabad-13.




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Ramanthapur, Hyderabad-13.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 29th January 2022
Time: 04:00pm
Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about curriculum gap analysis conducted for forthcoming semesters.
3. To discuss about the Bridge Courses on Accounting Principles, Economics and C- language.
4. To discuss about the orientation program to be conducted for newly admitted students.
5. To discuss about certificate programs for students.
6. To discuss regarding club activities to be organized in the month of January.
7. To discuss about the ATAL FDP to be conducted next month.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 29th January, 2022. She informed the cell members that Bridge courses on Accounting Principles, Economics for MBA students and on C-language for MCA students was conducted from 3rd January to 27th January 2022. A four-week certificate program on Entrepreneurial Skills from 17th January to 10th February, 2022 was conducted for MBA students.
2. The chairman, Dr. B. Madhubala, informed the cell members that the college got approval for conducting FDP from ATAL, AICTE which will be conducted from 2nd to 6th February, 2022.
3. She informed the cell members that 3 days orientation program was organized for the fresh batch of students of MBA and MCA programs from 28th to 30th January, 2022. She



also informed the cell members that cultural club of the college has organized Sankranthi Celebrations on 8th January, 2022.

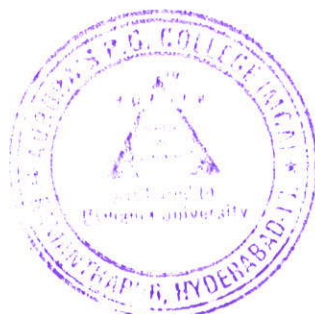
4. Dr. Ramesh B Nimmatoori, suggested the IQAC to organize a greater number of guest lectures in the month of February, 2022.
5. Ms. R. Sushma, informed the cell members that the faculty were instructed to conduct remedial classes for weak students. He also informed that student feedback has been collected about curriculum implementation for odd semesters of MBA and MCA programs.
6. He informed the cell members that on the occasion of National Technology Day on 6th January 2022, the college has organized collage making competitions for the students. He informed that the college has observed National Youth Day on 12th January, Republic Day on 26th January and also Martyr's Day on 30th January, 2022.
7. Mr. E. Devender Rao, informed the cell members that IQAC has conducted curriculum gap analysis of MBA and MCA courses during the month of January and got approval by college level academic committee for introducing additional modules for students.
8. Mr.P.Somaiah, notified the cell members that more than 200 thesis related to Management and Computer Applications were downloaded from the Sodhganga and available in the digital library for faculty and students reference. She also informed that Litarey Club – Adhyayan has planned to celebrate International Mother Language Day on 21st February, 2022.
9. Mr. D. Pavan Kumar, suggested IQAC and both MBA and MCA departments to collect alumni feedback on curriculum implementation from the current alumni.

Resolutions:

1. It is resolved to conduct a certificate program on Academic Research Writing.
2. To conduct the Faculty Development Program, sponsored by ATAL, AICTE in the month of February.
3. It is resolved to celebrate birth anniversary of Sarojini Naidu on 13th February, 2022.
4. It is planned to celebrate International Mother Language Day.
5. It is decided to organize more guest lectures in the next month.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 26th February 2022
Time: 04:00pm
Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

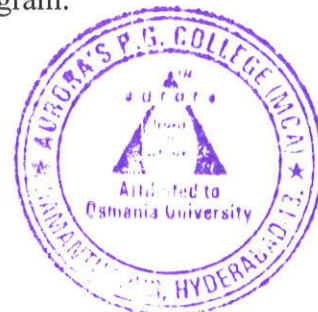
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Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about the FDP sponsored by ATAL, AICTE.
3. To discuss about the celebration of Sarojini Naidu's birth anniversary.
4. To discuss about the certificate program on Academic Research Writing.
5. To celebrate International Mother Language Day

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 26th February 2022. She informed the cell members that a four-week certificate program on Academic Research Writing for both MBA and MCA students has been conducted from 7th February to 3rd March, 2022.
2. The chairman, Dr. B. Madhubala, informed the cell members that the IQAC of the Institution has conducted a five-day Faculty Development Program on "Technology Management through Business Intelligence and Data Analytics" sponsored by ATAL, AICTE from 2nd to 6th February, 2022. She informed that around 120 faculty members from various institutions have participated in the program.




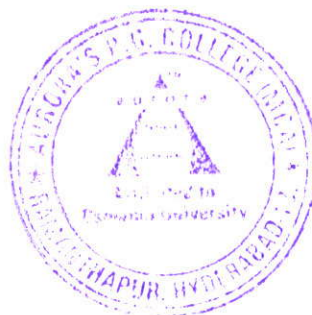
3. She also informed the cell members that curriculum gap analysis of MBA and MCA courses for the forthcoming semesters has been conducted by IQAC during the month of January and got approval by college level academic committee for introducing additional modules for students.
4. Dr. Ramesh B Nimmatoori, chairman appreciated IQAC for conducting ATAL sponsored Faculty Development Program. He suggested to collect feedback from all the stakeholders.
5. Ms. R. Sushma, informed the cell members that the faculty were instructed to take online classes from the campus from February and he further informed that offline classes will be commenced for MBA and MCA students from the month of March.
6. Mr. E. Devender Rao, informed the cell members that the Anvitha- Women's club of the college celebrated birth anniversary of Sarojini Naidu on 13th February, 2022. She also informed that the Women's Club is planning for week long celebrations for International Women's Day in the next month.
7. Mr.P.Somaiah, informed that Litarery Club of the College – Adhyayan has celebrated International Mother Language Day on 21st February, 2022. On this occasion essay writing competition was conducted on the topic 'Importance of Mother Language for Sustainable Development for both MBA and MCA students.
8. Mr. N. Sridhar Chunduri, suggested to conduct a certificate program on Virtual Cloud Computing for MCA students.
9. Mr. D. Pavan Kumar suggested to conduct project review seminar for MBA IV semester students.


Resolutions:

1. It is resolved to conduct a certificate program on Virtual Cloud Computing next month.
2. It is decided to celebrate International Women's Day for one week.
3. It also decided to conduct project review seminars.
4. It is decided to conduct offline classes from the next month.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
Ramanthapur, Hyderabad-13.




Principal
PRINCIPAL
Aurora's P.G. College (MCA)
Ramanthapur, Hyderabad-13.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 26th March 2022
Time: 04:00pm
Venue: Conference Room

Presided over by
Dr. B. Madhubala
Director

Members present:

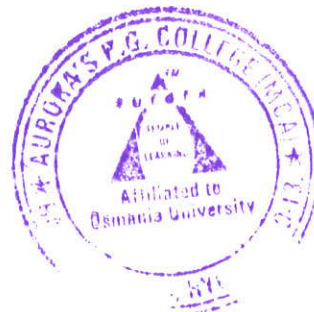
Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To discuss about conducting offline classes during month of March.
3. To discuss about certificate program on Virtual Cloud Computing and for MCA students
4. To discuss about faculty achievements during the month of March
5. To discuss about project review seminars for MBA students.
6. To discuss about the feedback collected from alumni, parents and employers on curriculum implementation.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 26th March 2022. She also informed the cell members that a four-week certificate program on Virtual Cloud Computing has been offered for MCA students from 9th March to 2nd April 2022.
2. Dr. B. Madhubala, Chairperson, IQAC informed the cell members that the offline classes were commenced from the month of March. She also directed the departmental Heads to give guidelines regarding protocol to be followed by faculty and students. She also directed them to collect feedback from Alumni, parents and employers on curriculum implementation.
3. She informed the cell members that Ms. R. Sushma, Head of the Department, MBA and Mr. Sanjay Kumar Padhy were awarded Ph.D from Rashtrasanth Tukadoji Maharaj, Nagpur University. Ms. A.Sirisha was also awarded PhD from Vignan University, Guntur.




4. Ch. Satish Kumar, informed the cell members faculty of MBA department conducted students project review seminars for MBA IV semester students during the month of March and in the month of April students will submit their hard bound copies of Project reports to the department.
5. Mr. E. Devender Rao, informed the cell members about the celebration of International Women's' Day by Anvitha- Women's' club of the college for one week from 3rd to 8th March, 2022. As a part of international women's day celebrations various competitions were conducted for girl students and for female faculty members and their talents were appreciated on international women's' day i.e., 8th March 2022.
6. Mr.P.Somaiah, proposed the celebrations of National Library Week during the month of April 2022.
7. Mr. N. Sridhar Chunduri, suggested to offer a training program on Web Designing for MCA students.


Resolutions:

1. To conduct a training program on Web Designing for MCA students in the coming month.
2. It is resolved to organize National Library Week during the month of April.
3. It is resolved to collect feedback from Alumni, parents and employers on curriculum implementation.
4. It is resolved to conduct about Internal Audit during the month of April
5. To discuss about the services rendered by NSS cell.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora's P.G. College (MCA)
Ramanthapur, Hyderabad-13.




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Ramanthapur, Hyderabad-13.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 23rd April, 2022

Time: 04:00pm

Venue: Conference Room

Presided over by

Dr. B. Madhubala
Director

Members present:

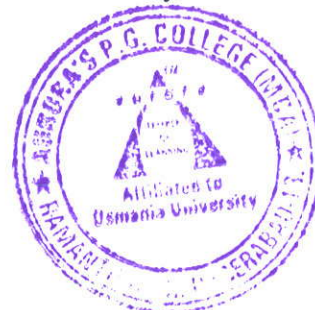
Dr. B. Madhubala, Director, Chairperson, IQAC
Dr. S. Pratibha, Coordinator
Dr. Ramesh B Nimmatoori, Secretary
Dr. Ch.Swathi, Professor
Ms. R. Sushma, Head, Department of Management
Mr. E. Devender Rao, Head, Department of Computer Applications
Mr.P.Somaiah, Librarian
Mr. N. Simhadri (AR)
Mr. D. Pavan Kumar, Alumnus
Mr. N. Sridhar Chunduri (Industry Nominee)

Agenda:

1. To review the actions initiated on the resolutions taken in the earlier meeting.
2. To inform the cell members about the feedback collected from Alumni, parents and employers.
3. To discuss about the training program on Web designing for MCA students.
4. To discuss about National Library Week celebrations.
5. To discuss about Internal Audit during the month of April
6. To inform about the services rendered by NSS cell.

Discussions:

1. The meeting started with a welcome note by Prof. S. Pratibha, IQAC Coordinator and she presented action taken report on the decisions of the IQAC meeting held on 23rd April, 2022. She also informed the cell members that the NSS cell of the college has distributed food, water, sanitizers and masks to the needy people during the month of April. The cell members have appreciated NSS cell for its social outreach.
2. The chairperson, Dr. B. Madhubala, informed the cell members that a training program on Web designing was offered for MCA students from 4th April to 11th May 2022. She also instructed the Head of the Department to collect student feedback on curriculum implementation for MBA and MCA courses in the month of May.



3. Dr. Ramesh B Nimmatoori, Secretary suggested to review the progress of NAAC all parameters. He also appreciated the members of NSS Cell of the college for their active participation in helping the needy people of the society.
4. Ms. R. Sushma and Mr. E. Devender Rao informed the cell members that feedback has been collected on curriculum implementation for MBA and MCA courses from parents, employer's and alumni. They informed the cell members that the stakeholders have given very good feedback on the curriculum implementation.
5. Ms. Ch. Swathi, Professor, informed that internal audit has been conducted by IQAC from 19th to 21st April 2022.
6. Mr. E. Devender Rao, informed the cell members the college has organized World Heritage Day with the theme of Complex Pasts: Diverse Futures on 19th April 2022. She acknowledged the cell members that the students have actively participated by exhibiting photographs related to the event.
7. Mr.P.Somaiah, informed the cell members that the college has celebrated National Library week from 4th to 10th April 2022. She also informed them that various competitions on essay writing, elocution, book review were conducted for students by the Literary Club and also organized a Book exhibition in the campus.
8. Mr. N. Sridhar Chunduri, suggested to encourage the faculty to participate in various training programs on latest teaching aids.


Resolutions:

1. It is resolved to encourage the faculty members to participate in training programs on use of ICT in teaching methods.
2. It is resolved to prepare student academic manual for the forthcoming semesters of MBA and MCA courses.
3. To review the progress of NAAC all parameters in the coming month.
4. To provide information about Project Viva voce to be conducted in the month of July.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator.


IQAC Coordinator
Internal Quality Assurance Cell
Aurora PG College (MCA)
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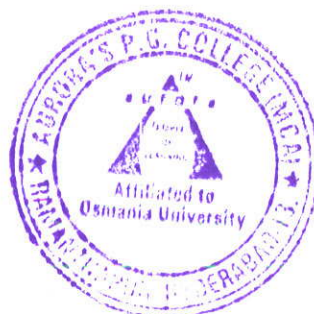



Action Taken Reports on decisions of IQAC meetings for the year 2021-22

Internal Quality Assurance Cell (IQAC)**Action taken report on the decisions of the IQAC Meeting held on 24th July, 2021**

S. No.	Discussion	Action Taken
1.	It is decided to incorporate the suggestions provided relating to NAAC work.	IQAC has incorporated the suggestions provided by cell members relating to NAAC work.
2.	It is decided to prepare student academic manual I and IV semesters of MBA course.	Head of the departments collected the subject preferences from the faculty members for the forthcoming semester. Handbook coordinator has assigned the respective subjects to the faculty for session plan preparation.
2.	It is decided to organize a webinar on J-Gate by the library.	A Webinar on Effective Utilisation of J- Gate on research and project work has been organised for the Faculty and students by the Department of Library on 6th July 2021 through Microsoft Teams.
3.	It is resolved to conduct project seminars for final year students of MBA.	Project seminars were conducted to the final year MBA Students.
4.	It is resolved to conduct certificate programs on Quality Management and Six Sigma Principles in the month of July.	<ul style="list-style-type: none"> • Four-week certificate program on Quality Management has been conducted from 21st June to 15th July 2021 for MBA 3rd semester students • Four-week training program on Six Sigma Principles was conducted from 7th July to 31st July 2021.
5.	It is resolved to conduct training program on Cyber Security for MCA students.	<ul style="list-style-type: none"> • Six-week training program on Cyber Security was conducted from 15th July to 21st August 2021.



IQAC Coordinator
 Internal Quality Assurance Cell
 Aurora PG College (MCA)
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Internal Quality Assurance Cell (IQAC)**Action taken report on the decisions of the IQAC Meeting held on 28th August 2021**

S. No.	Discussion	Action Taken
1.	It is resolved to prepare the session plans of all the subjects according to the new syllabus.	The faculty members prepared the session plans for the forthcoming semesters of both MBA and MCA programs.
2.	It is decided to conduct certificate programs on Digital Marketing and Business Analytics for MBA students.	A Six Week Certificate program on Digital Marketing was organized from 19th August to 25th September 2021 for MBA students. A Six Week Certificate program on Business Analytics was conducted from 5th August to 11th September 2021 for MBA Students.
3.	It is resolved to conduct certificate programs on R and Python and Google Analytics for MCA students.	A four-week training program on R and Python was conducted from 4th August to 28th August 2021. A six-week training program on Google Analytics from was offered for MCA students form 23rd August to 29th September 2021.
4.	It is resolved to review the progress of NAAC work.	IQAC reviewed the progress of all parameters related to the NAAC work.
5.	It is decided to conduct online quiz on management	One Week 'Online Quiz on Management', was conducted from 9th to 15th August 2021 of MBA Students.


IQAC Coordinator
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Internal Quality Assurance Cell (IQAC)**Action taken report on the decisions of the IQAC Meeting held on 25th September, 2021**

S. No.	Discussion	Action Taken
1.	It is resolved to conduct project viva voce for MBA students.	Project viva voce for MBA final year students was conducted from 14th September to 21st September 2021.
2.	It is resolved to conduct certificate program on MATLAB and Web Development for MCA students.	Four-week training program on MATLAB was conducted for MCA Students from 6th September to 29th September, 2021. Six-week training program on Web Development was conducted for MCA students from 9th September to 16th October, 2021.
3.	It is resolved to conduct training program on MS- Office	Four-week training program on MS-Office was conducted for MBA students from 13th September to 7th October, 2021.
4.	It is resolved to organize guest lecture on Data Analytics for MBA and MCA students.	A Guest Lecture on Data Analytics was organized for MBA and MCA Students on 16th September, 2021.
5.	It is resolved to conduct CRT program for final year students.	The Training and Placement Cell has conducted Campus Recruitment Training (CRT) program for MBA and MCA students from 21st September to 3rd October, 2021.


IQAC Coordinator
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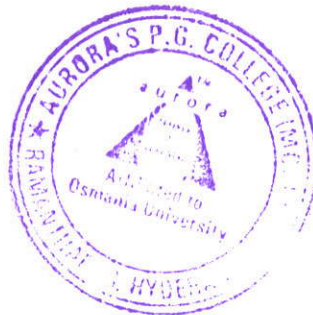

Principal
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Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 30th October, 2021

S. No	Discussion	Action Taken
1.	It is resolved to conduct certificate programs on Corporate Finance and Project Management for MBA students.	A four-week certificate program on Corporate Finance was conducted for MBA students from 4th to 28th October, 2021.
2.	To celebrate International Girl Child Day	International Girl Child Day which was celebrated on 11th October, 2021. On this occasion Women Club – Anvitha has conducted Debate and Collage making activities for girl students.
4.	To celebrate National Library week celebrations.	The National Library week celebrations will be organized in the month of November 2021.
5.	To conduct various activities for the development of rural areas.	The Rural Development Cell has planned to conduct various activities for the development of rural areas in the month of November 2021.


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Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 27th November, 2021

S. No	Discussion	Action Taken
1.	It is resolved to conduct certificate programs on Project Management for MBA students.	A four-week certificate program on Project Management was conducted for MBA students from 4th November 28th November, 2021.
2.	It is discussed to celebrate Internet Day.	Internet Day was celebrated on 1st November 2021 in the campus.
3.	It is resolved to conduct activities by Rural Development Cell.	The Rural Development Cell organized a workshop to the faculty members on Rural Entrepreneurship and Rural Community Engagement on 7th November 2021.
4.	To celebrate National Library Week.	The National Library week celebrations were conducted from from 15 th to 21 st November, 2021.
5.	It is discussed to renew J-Gate and DELNET subscriptions.	J-Gate and DELNET subscriptions had been renewed.


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Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 24th December, 2021

S. No	Discussion	Action Taken
1.	It is resolved to review all the six parameters of NAAC work.	IQAC coordinator has reviewed all the six parameters of NAAC Work and gave suggestions to the coordinators of each parameter.
2.	It is resolved to conduct a certificate program on Qualitative Research Methods	A four-week certificate program on Qualitative Research Methods was conducted for MBA Students from 6 th December to 30 th December, 2021.
3.	It is resolved to organize guest lecture on Big Data Analytics.	Guest lecture on Big Data Analytics: A demand for Artificial Learning and Machine Learning on 21 st December, 2021 for MCA students.
4.	It is decided to organize training program on Computer skills for administrative staff members.	IQAC has conducted one week training program on computer skills for administrative staff members from 13 th to 18 th December 2021.
5.	To organize Orientation Program for newly admitted MBA and MCA students	Orientation Program for fresh batch of MBA and MCA students will be organized in the month of January 2022.


IQAC Coordinator
 Internal Quality Assurance Cell
 Aurora P.G. College (MCA)
 Ramanthapur, Hyderabad-13.

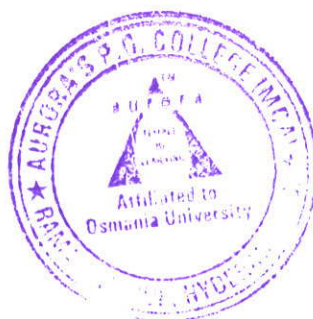



Principal
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 Aurora's P.G. College (MCA)
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Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 29th January, 2022

S. No	Discussion	Action Taken
1.	It is resolved to conduct a certificate program on Entrepreneurial Skills.	A four-week certificate program on Entrepreneurial Skills was conducted for MBA students from 17th January to 10th February, 2022.
2.	Discussed about conducting Bridge courses on Accounting Principles, Economics and C-language.	<ul style="list-style-type: none"> • Bridge courses on Accounting Principles, Economics were conducted for MBA students from 3rd January to 27th January 2022. • Bridge course on C-language was conducted for MCA students from 3rd January to 27th January 2022.
3.	To conduct curriculum gap analysis for forthcoming semesters.	IQAC has conducted curriculum gap analysis of MBA and MCA courses during the month of January and got approval by college level academic committee for introducing additional modules for students.
4.	To organize about the club activities to be organized in the month of January.	National Technology Day was celebrated on 6th January 2022. National Youth Day was observed on 12th January 2022. Republic Day and Martyr's Day was observed on 26th January and 30th January 2022 respectively.
5.	To organize Orientation Program through Online for newly admitted MBA and MCA students	Orientation Program for fresh batch of MBA and MCA students has been organized from 28th to 30th January, 2022.




IQAC Coordinator

Principal

Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 26th February, 2022

S. No	Discussion	Action Taken
1.	It is planned to conduct the Faculty Development Program sponsored by ATAL, AICTE in February 2022.	IQAC has conducted a five-day Faculty Development Program on “Technology Management through Business Intelligence and Data Analytics” sponsored by ATAL, AICTE from 2nd to 6th February, 2022.
3.	To conduct a certificate program on Academic Research writing.	four-week certificate program on Academic Research Writing for both MBA and MCA students has been conducted from 7th February to 3rd March, 2022.
4.	It is resolved to celebrate Birth Anniversary of Sarojini Naidu.	Anvitha- Women’s Club has celebrated the Birth Anniversary of Sarojini Naidu on 13th February 2022.
5.	Discussed on to celebrate International Mother Language Day.	<ul style="list-style-type: none"> Adhyayan - The Literary Club of the College has celebrated International Mother Language Day on 21st February, 2022. On this occasion IQAC has conducted an essay writing competition on ‘Importance of Mother Language for Sustainable Development’ for students for Students of MBA and MCA.


IQAC Coordinator
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 Aurora PG College (MCA)
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Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 26th March, 2022

S. No	Discussion	Action Taken
1.	To conduct a certificate program on Virtual Cloud Computing.	Four-week certificate program on Virtual Cloud Computing has been offered for MCA students from 9th March to 2nd April 2022.
2.	To discuss about faculty achievements during the month of March.	Mr. Ch. Satish Kumar, Head of the Department, MBA and Mr. Sanjay Kumar Padhy were awarded Ph.D from Rashtrasanth Tukadoji Maharaj, Nagpur University. Ms. A.Sirisha was also awarded PhD from Vignan University, Guntur.
3.	Decided to organize week long celebrations on the occasion of International Women's Day 2022.	International Women's Day was celebrated by Anvitha-Womens' club for one week from 3rd to 8th March, 2022. On this occasion various competitions were conducted for girl students and for female faculty members and their talents were appreciated
4.	It is decided to conduct project review seminars.	All the Faculty members had conducted project review seminars for MBA IV semester students and informed them to submit Hard copies of the Project to the department by next month.
5.	To collect feedback on curriculum implementation from all the stakeholders of the Institution.	Head of the departments of both MBA and MCA had collected feedback from all the stakeholders including alumni, parents and teachers.



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IQAC Coordinator

Principal

Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 23rd April, 2022

S. No	Discussion	Action Taken
1.	To conduct a training program on Web Designing for MCA students.	A training program on Virtual Cloud Computing was conducted for MCA students from 4th April to 11th May 2022.
2.	To organize National Library Week during the month of April	<ul style="list-style-type: none"> The college has celebrated National Library week from 4th to 10th April 2021. Literary Club has conducted competitions on essay writing, elocution, book review for the students and also organized Book exhibition in the campus.
3.	To organize World Heritage Day	World Heritage Day was organized on 19th April 2022, with the theme of Complex Pasts: Diverse Futures, and the students actively participated in the event by exhibiting photographs related to the event.
4.	It is resolved to conduct about Internal Audit during the month of April	IQAC has conducted Internal Audit from 19th to 21st April 2022.
5.	To discuss about the services rendered by NSS cell.	NSS cell of the college has distributed food, water, sanitizers and masks to the needy people as a part of Social Outreach program.




IQAC Coordinator

Principal

Internal Quality Assurance Cell (IQAC)

Action taken report on the decisions of the IQAC Meeting held on 25th June, 2022

S. No	Discussion	Action Taken
1.	It is resolved to encourage the faculty members to participate in training programs in use of ICT methods in teaching.	The faculty members had participated in various training programs on latest teaching aids.
2.	It is resolved to prepare student academic manual for the forthcoming semesters of MBA and MCA courses.	The faculty members had started the preparation of Student Academic Manual for the I and IV semesters of MBA course.
3.	To review the progress of all parameter of NAAC in the next month.	The IQAC Coordinator reviewed the progress of all parameters of NAAC gave suggestions to be implemented for each parameter.
4.	To provide information Project Viva voce to be conducted in the next month.	The cell members were informed that Osmania University announced the schedule for Project Viva-Voce for final year MBA students in the next month i.e., from 14th to 22nd July 2022.



IQAC Coordinator
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